

Commonwealth of Massachusetts

TOWN OF NORTHFIELD

ANNUAL REPORT

2003



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Detroit Publishing Co. (ca. 1900)

ANNUAL REPORT
OF THE
TOWN OF NORTHFIELD
MASSACHUSETTS



FOR THE YEAR ENDING
DECEMBER 31, 2003

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and
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Office Hours Town Hall	1	Zoning Board of Appeals	45-46
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TOWN HALL OFFICE HOURS

Accounting

Tuesday & Wednesday
Friday

9:00 am - 5:00 pm
9:00 am - noon

Deb Mero

ext. 11

Administrative Assistant

Monday - Thursday
Friday

9:00 am - 5:00 pm
9:00 am - noon

Sue Draves

ext.15

Assessors Office

Monday, Tuesday & Thursday
Wednesday

Friday

8:00 am - 3:00 pm
8:00 am - 2:00 pm
6:00 pm - 8:00 pm
8:00 am - noon

Carol Holden

ext. 18

Board of Health Clerk

Wednesday

6:00 pm - 8:00 pm

Nancy Mayberry

ext. 17

Building Inspector

Tuesday & Thursday

6:00 pm - 7:30 pm

Jim Hawkins

ext. 22

Tax Collector/Treasurer

Monday
Wednesday

9:00 am - 3:00 pm
9:00 am - 3:00 pm
6:00 pm - 8:00 pm

Barb Brassor

ext. 13

Town Clerk

Monday & Tuesday
Wednesday (2nd)

8:00 am - 4:00 pm
8:00 am - 4:00 pm

Gail Zukowski

ext. 12

Wednesday (1st, 3rd, 4th)

8:00 am – noon
5:00 pm - 8:00 pm

Town Secretary

Monday through Thursday
Friday

8:00 am - 4:00 pm
8:00 am - 2:30 pm

Michele Turner

ext. 10

TOWN BOARDS / COMMITTEES CHAIRS & MEETING TIMES

Board of Assessors 1 st & 3 rd Wed 7 pm	Eugene L'Etoile	498-2968
Board of Health 2 nd & 4 th Thurs 7 pm	Kathryn Bridges	498-5783
Board of Library Trustees 1 st Tues 7 pm Library	Jon McGowan	498-2854
Board of Selectmen Each Tues 7 pm Town Hall (except for summer session, every 2 wks)	Alana Gadreault	498-5795
Conservation Commission 3 rd Wed 7:30 pm	Charles Blanker	498-5704
Council on Aging 3 rd Thurs 9 am	Mary Jane Porter	498-5766
Cultural Council As needed	Jeanne Sisson	498-2227
Historical Commission 2 nd Thurs 7:30 pm	Marie Ferre	498-4599
Finance Committee 2 nd Mon 7 pm	Lois Stearns	498-2216
Planning Board 2 nd Wed 7 pm	Bonnie L'Etoile	498-2968
PVRS District Committee	Patricia Shearer	498-2092
Recreation Commission 2 nd Tues 7 pm	Deborah Taricano	498-4483
Sewer Commission As needed	Dan Gray	498-5783
Zoning Board of Appeals As needed (usually 2 nd Mon 7 pm)	Dianne Salls	498-4421

FEDERAL, STATE & COUNTY OFFICIALS

President of the United States

George W. Bush, III
The White House
1600 Pennsylvania Avenue
Washington, DC 20510
Switchboard 202-456-1414
Comments 202-456-1111

Governor of Massachusetts

Mitt Romney
The State House
Office of the Governor, Room 360
Boston, MA 02133
617-725-4005

United States Senators

Edward Kennedy, Boston
315 Russell Senate Office Building
Washington, D.C. 20510
202-224-4543

Representative in Congress

John W. Olver, Amherst
1027 Longworth House Office Bldg.
Washington, D.C. 20515
202-225-5335

John Kerry, Boston
421 Russell Senate Office Building
Washington, D.C. 20510
202-224-2742

State Senator

Stanley C. Rosenberg, Amherst
Room 320, State House
Boston, Massachusetts 02133
617-722-1532
sen.stanrosenberg@senate.state.ma.us

Representative in General Court

Shaun Kelly, Dalton
State House, Room 473B
Boston, Massachusetts 02133
617-722-2240
Rep.ShaunKelly@hou.state.ma.us

Franklin Regional Council of Governments

Linda Dunlavy, Executive Director
425 Main Street, Suite 40
Greenfield, Massachusetts 01301
413-774-3167
www.frcog.org

BOARD OF SELECTMEN

It is my privilege as chair to present the selectboard's report for the year ending in 2003. I would like to thank Chad and Jack for their many hours of service to the town as selectmen. Also I would like to thank the town employees for their invaluable service.

The board has been putting in many hours and working hard on several important projects. The Main Street Revitalization Project is now in the design phase and moving along. The committee will be very busy in the coming months selecting an engineer for the project.

The library trustees and the board are working on a handicap accessibility and expansion project through the Community Development Block grant for the year 2004.

We have welcomed two new employees, the new Council on Aging Director, Dianne Salls, and Michele Turner, secretary to the Board of Selectmen. They both bring a lot of enthusiasm and experience to their positions.

The town can expect a great deal of change in the near future with the consolidation of Northfield Mount Herman Schools. We can only hope it will bring a positive outcome for all those involved.

In closing, it is important to recognize the town's people for their input and support on many committees and boards. The ability of the people to volunteer and be involved is what makes Northfield such a great town.

Respectfully submitted,

Alana L. Gadreault
Chad Glover
Jack Spanbauer

TOWN CLERK

VITAL STATISTICS

It has been strongly recommended by the Commonwealth of Massachusetts Department of Vitals and Statistics that the names and dates of births, marriages and deaths be eliminated from Town Reports. This action should help prevent name and identity theft. This information, as always, is still available at the Town Clerk's office. Thank you for your understanding.

Births
20

Marriages
13

Deaths
23

DOG LICENSES

MALE /FEMALE	103
SPAYED FEMALE/NEUTERED MALE	529
KENNEL (4 DOGS)	1
KENNEL (10 DOGS)	4
KENNEL (MORE THAN 10 DOGS)	2
FINES	\$1150.00

FISH & GAME SALES

RESIDENT FISHING	24
RESIDENT FISHING MINOR	1
RESIDENT FISHING AGE 65 - 69	3
RESIDENT FISHING HANDICAPPED	8
NON-RESIDENT FISHING	3
NON-RESIDENT FISHING 3 DAY	
RESIDENT FISHING 3 DAY	1
NON-RESIDENT FISHING MINOR	
RESIDENT TRAPPING	
RESIDENT TRAPPING MINOR	
RESIDENT TRAPPING AGE 65 - 69	
DUPLICATE FISHING	1
DUPLICATE TRAPPING	
RESIDENT CITIZEN HUNTING	6
RESIDENT HUNTING AGE 65 - 69	1
RESIDENT HUNTING PARAPLEGIC	
RESIDENT ALIEN HUNTING	
NON-RESIDENT HUNTING BIG GAME	8
NON-RESIDENT HUNTING SMALL GAME	3
RESIDENT CITIZEN MINOR HUNTING	
RESIDENT SPORTING	14
RESIDENT SPORTING AGE 65 - 69	1
RESIDENT CITIZEN SPORTING AGE OVER 70	18
DUPLICATE HUNTING	
DUPLICATE SPORTING	
ARCHERY STAMP	8
WATERFOWL STAMP	3
PRIMITIVE FIREARMS STAMP	18
WILDLIFE CONS. STAMP NON-RESIDENT	13
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Commonwealth of Massachusetts
Town of Northfield
Special Town Meeting Minutes
May 5, 2003

The Special Town Meeting was called to order by Moderator Thomas Shearer at 7:07 p.m., at Pioneer Valley Regional School. Moderator Thomas Shearer led the assembly in the Pledge of Allegiance to the Flag. "Rules of Debate" were read by Moderator Thomas Shearer, vote taken to adopt rules and passed by majority voice vote. One hundred and ninety registered voters were present and voted on the following articles;

Article 1. Passed/Majority Voice Vote

Move that the Town vote to waive the reading of the Warrant and the Notice to the Constables and act on the motions of the following articles.

Article 2. Passed/Majority Voice Vote

Move that the Town vote to transfer from the Dickinson Memorial Library "Library Access Design" account \$5,405.00 and from the Dickinson Memorial Library "Climate Control" account \$2,000.00 for a total of \$7,405.00 for the purpose of removing asbestos in the Library.

Article 3. Passed/Majority Voice Vote

Move that the Town vote to transfer from the Planning Board "Planning Grant Match" account \$1,000.00 and from the Board of Assessors "Appraisal Northfield Mountain Project" account \$1,000.00 for a total of \$2,000.00 for the use of the Bernardston Town Hall and the Powers Institute by the Northfield Senior Center during the months of August 2002 - April 2003.

Article 4. Passed/Majority Voice Vote

Move that the Town vote to transfer from the Board of Assessors "Computer" account \$1,000.00 to purchase computer equipment for the Town Hall.

Article 5. Passed/Majority Voice Vote

Move that the Town vote to transfer from the Board of Assessors "Appraisal Northfield Mountain Project" account \$2,000.00 to supplement the "Unemployment Insurance" account.

Article 6. Passed/Unanimous Voice Vote (9/10th vote required)

Move that the Town vote to transfer from the Board of Assessors "Appraisal Northfield Mountain Project" account \$65.00 to pay a Conservation Commission bill from a prior year.

Article 7. Passed/Majority Voice Vote (2/3rd vote required)

Move that the Town vote to transfer from the Stabilization Fund/Account \$24,000.00 and from the Fire Department "Ladder Truck Gift" account \$5,700.00 for a total of \$29,700.00 to supplement the Fire Department "Fire Truck" account.

The Special Town Meeting was dissolved by Moderator Thomas Shearer at 7:19 p.m.

A True Copy

Attest:

Gail V. Zukowski - Town Clerk

**Commonwealth of Massachusetts
Town of Northfield
Annual Town Meeting Minutes
May 5, 2003**

The Annual Town Meeting was called to order by Moderator Thomas Shearer at 7:20 p.m., at Pioneer Valley Regional School. "Rules of Debate" were read by Moderator Thomas Shearer, vote taken to adopt rules and passed by majority voice vote. One hundred ninety registered voters were present and voted on the following articles;

Article 1. Passed/Majority Voice Vote

Move that the Town vote to waive the reading of the Warrant and the Notice to the Constables and act on the motions of the following articles.

Article 2. Passed/Majority Voice Vote

Move that the Town vote to hear and act upon the reports of the several Town Officers, Boards, Committees, Commissions and Trustees.

Article 3. Passed/Majority Voice Vote

Move that the Town vote to authorize the Board of Selectmen to accept from any association, agency, proprietorship, corporation, enterprise, individual, etc., a sum or sums of money, or other gift for the benefit of the Town or any of its departments, etc.

Article 4. Passed/Majority Voice Vote

Move that the Town vote to authorize the Board of Selectmen to apply for state or federal grants, and to expend any monies received, as set forth in the appropriate grant application.

Article 5. Passed/Majority Voice Vote

Move that the Town vote to accept and expend any sum or sums of money that may be available from the Commonwealth of Massachusetts (Massachusetts Highway Department) for Chapter 90-type construction/improvements/reconstruction of public ways and associated equipment; and authorize the Board of Selectmen to enter into contracts relative thereto, and to appropriate said sum or sums in anticipation of reimbursement from the Commonwealth.

Article 6. Passed/Majority Voice Vote

Move that the Town vote to approve that, upon exceeding the levy limit, any monies appropriated that exceed the Town Finance Committee recommendation under Article 7, or any other article of this Fiscal Year 2004 Annual Town Meeting, may be contingent upon the approval by the voters of an "Override of Proposition 2 ½."

Article 7. * Passed as Amended/ Majority Voice Vote

Move that the Town vote, under the provisions of the General Laws of Massachusetts, Chapter 41, Section 108, or any amendments thereto, to fix the salaries of all elected officials for Fiscal Year 2004, and raise and appropriate any sum or sums therefor, and further raise and appropriate any sum or sums of money for the maintenance of the several departments of the Town, and for other necessary charges, in accordance with the amounts recommended by the Finance Committee as shown in Money Column 3 of the Warrant.

* "PVRs operating assessment" to read \$2,650,055.35

	Appropriation	Requested	Finance Committee Recommends
	FY2003	FY2004	
MODERATOR SALARY	1.00	1.00	1.00
MODERATOR EXPENSE	80.00	80.00	80.00
SELECTMEN SALARIES	4722.00	4789.00	4789.00
	2003 2004req 2004rec		
chairman	1636.00	1659.00	1659.00
others	1543.00	1565.00	1565.00
SELECTMEN EXPENSE	10000.00	10010.00	10000.00
ADMIN ASST SALARY	41260.00	42779.00	42779.00
ADMIN ASST EXPENSE	1000.00	820.00	820.00
SECRETARY SALARY	26615.00	26988.00	26988.00
FINANCE COMM EXPENSE	1450.00	1300.00	1300.00
RESERVE FUND	10000.00	10000.00	10000.00
ACCOUNTANT SALARY	18840.00	19534.00	19534.00
ACCOUNTANT EXPENSE	335.00	335.00	335.00
ASSESSORS SALARIES	5302.00	5376.00	5376.00
	2003 2004req 2004rec		
chairman	1842.00	1868.00	1868.00
others	1730.00	1754.00	1754.00
ASSESSORS CLERK SALARY	26201.00	27166.00	27166.00
ASSISTANT ASSESSOR	5000.00	5070.00	5070.00
ASSESSORS EXPENSE	10870.00	11270.00	10870.00
TREASURER SALARY	8619.00	8936.00	8936.00
TREASURER EXPENSE	3000.00	3000.00	3000.00
TAX COLLECTOR SALARY	8619.00	8936.00	8936.00
TAX COLLECTOR EXPENSE	5000.00	5000.00	5000.00
TOWN LEGAL COUNSEL	15000.00	15000.00	15000.00
COMPUTER SUPPLY/SERVICE	6728.00	7500.00	6728.00
TAX TITLE	2300.00	2300.00	2300.00
FORECLOSURE			
COPY MACHINE SUPPL/SERVICE	2300.00	2430.00	2300.00
TOWN CLERK SALARY	19590.00	20311.00	20311.00
TOWN CLERK EXPENSE	1685.00	1685.00	1685.00
ELECTIONS & REGISTRATIONS	5250.00	5250.00	5250.00
CONSERV COMMISSION	1682.00	1698.00	1698.00
PLANNING BOARD	1450.00	1345.00	1345.00
ZONING/APPEALS BOARD	2800.00	2828.00	2828.00
LAND DAMAGES	1.00	1.00	1.00
TOWN HALL CUSTODIAN	9999.00	10139.00	10139.00
CUSTODIAN EXPENSE	100.00	100.00	100.00
BLDG MAINT PERSON	29753.00	30848.00	30848.00
BLDG MNT PER EXPENSE	1700.00	1700.00	1700.00
TOWN HALL MAINT	20600.00	20900.00	20600.00
TOWN REPORTS	3000.00	3000.00	3000.00
TOWN	150.00	150.00	0.00
CLOCK			
TOTAL	311002.00	318575.00	316813.00
POLICE WAGES & SALARIES		146162.00	165594.00
	2003 2004req 2004rec		165594.00

chief	47754.00	49512.00	49512.00			
			0			
sergeant	38543.00	39962.00	39962.00			
			0			
third ofcr	14235.00	29408.00	29408.00			
			0			
P.T. ofcrs	26208.00	26575.00	26575.00			
			0			
holiday	3186.00	3303.00	3303.00			
O.T. wages	7606.00	7886.00	7886.00			
Quinn Bill	8630.00	8948.00	8948.00			
POLICE OPER EXPENSE				22025.00	22175.00	22025.00
FIRE DEPT SALARIES				4141.00	4199.00	4199.00
	2003	2004req	2004rec			
chief	2188.00	2219.00	2219.00			
frst fire	439.00	445.00	445.00			
warden						
pub safety	220.00	223.00	223.00			
ofcr						
fire dept secy	291.00	295.00	295.00			
asst. chief	446.00	452.00	452.00			
captain	223.00	226.00	226.00			
lieut(4)req3	334.00	339.00	339.00			
FIRE DEPT WAGES				30237.00	30660.00	30660.00
FIRE DEPT OPER EXP				11000.00	11000.00	11000.00
HOSE & EQUIPMENT				7500.00	7500.00	7500.00
INSPECTION FEES				2000.00	2000.00	2000.00
HYDRANTS				5460.00	5460.00	5460.00
MAINT FIRE STATION				9500.00	9500.00	9500.00
FIREPONDS/WATERHOLES				3000.00	3000.00	3000.00
EMT WAGES & SALARIES				11842.00	12008.00	12008.00
EMT EXPENSE				4900.00	6450.00	4900.00
BLDG INSPECTOR SALARY				19856.00	20134.00	20134.00
BLDG INSPECTOR EXPENSE				2590.00	2590.00	2590.00
GAS INSPECTIONS				1500.00	1500.00	1500.00
WIRE INSPECTOR PROGRAM				12533.00	13575.00	13575.00
CIVIL DEFENSE				750.00	900.00	900.00
DOG OFFICER SALARY				2551.00	2587.00	2587.00
DOG OFFICER EXPENSE				1450.00	1450.00	1450.00
TREE DEPT WAGES & EXPENSE				8500.00	9500.00	8500.00
CONSTABLES WAGES				637.00	646.00	646.00
CONSTABLES EXPENSE				30.00	30.00	30.00
FENCE VIEWERS, ETC				1.00	1.00	1.00
TOTAL				308165.00	332459.00	329759.00

* SEE
AMENDMENT
ABOVE

* PVRs-OPER ASSMNT	2451957.00	2650055.35	2451957.00
PVRs-CH 70 AID		SP. ART.	SP. ART.
PVRs-BLDG PROJ ASSESSMENT	SP. ART.	SP. ART.	SP. ART.
PVRs-TCHRS SALARY DEFERRAL	4536.47	4536.47	4536.47
FRKLN CTY TECH SCHOOL-OPER ASSMNT	219742.00	147319.00	147319.00
FCTS-CH 70 AID		SP. ART.	SP. ART.
FRKLN CTY TECH SCHOOL-CAPTL ASSMNT	10114.00	0.00	0.00

TOTAL	2686349.47	2801910.82	2603812.47
TOTAL AS AMENDED			2801910.82

HWY SUPT EXPENSE	6480.00	7290.00	6480.00
HIGHWAY DEPT WAGES	200714.00	177272.00	177272.00
HWY, BRIDGES & RAILS	125000.00	130000.00	125000.00
OILING & STONING	60000.00	60000.00	60000.00
HIGHWAY TOOLS	1200.00	1500.00	1200.00
SNOW REMOVAL WAGES	Comb w/ hwy	Comb w/ hwy	Comb w/ hwy
SNOW REMOVAL EXPENSE	51800.00	59800.00	51800.00
STREET LIGHTS	12500.00	12750.00	12750.00
MACHINERY MAINTENANCE	74000.00	78250.00	74000.00
MAINT HIGHWAY	4000.00	6100.00	4000.00
GARAGE			
HWY BOUNDS,SURVEY,LISTS	1.00	1.00	1.00
SOLID WASTE DISTRICT	5122.00	5122.00	5122.00
WASTE DISPOSAL	148600.00	141750.00	141750.00
SEWER COMM SALARIES	1193.00	1210.00	1210.00
SEWER COMM EXPENSE	67.00	100.00	67.00
SEWER DEPT COLLECTOR	587.00	595.00	595.00
SEWER DEPT WAGES	56187.00	55544.00	55544.00
OP & MAINT SEWER PLANT	67071.00	67150.00	67071.00
CEMETERY WAGES & EXPENSE	3694.00	3880.00	3746.00
TOTAL	818216.00	808314.00	787608.00

BD OF HEALTH SALARIES	1986.00	2014.00	2014.00
BD OF HEALTH EXPENSE	5501.00	5383.00	5383.00
PLUMBING INSPECTOR	3000.00	5000.00	5000.00
SHARED HEALTH AGENT	8211.00	8416.00	8416.00
SEPTIC SYSTEM INSP FEES	2250.00	2250.00	2250.00
ANIMAL INSPECTOR	1500.00	1600.00	1600.00
COUNCIL ON AGING	13042.00	12706.00	12706.00
SOLDIERS RELIEF	2500.00	2500.00	2500.00
TOTAL	37990.00	39869.00	39869.00

DICKINSON LIBRARY WAGES	72889.00	74407.00	74407.00
DICKINSON LIBRARY EXP	30100.00	30100.00	30100.00
NFLD FARMS LIBRARY	500.00	500.00	500.00
RECREATION COMM	8090.00	7590.00	7590.00
REC PROGRM DIRECTR	3186.00	3231.00	3231.00
MAINT ATHLETIC FIELD	2000.00	2350.00	2000.00
HISTORICAL	400.00	368.00	368.00
COMMISSION			
MEMORIAL DAY	1250.00	1450.00	1450.00
ALEXANDER HALL	340.00	340.00	340.00
FRCOG ASSESSMENT	24488.00	22859.00	22859.00
TOTAL	143243.00	143195.00	142845.00

MATURING DEBT- PRIN	217859.00	219322.00	219322.00
2003 2004			
sewer(bnds 20000.00 20000.00			
1/92)			
sch (bnds 170000.00 170000.00			
1/92)			
sewer(bnds 27859.00 29322.00			
7/93)			
INT ON LONG TERM DEBT	109777.00	97579.00	97579.00
2003 2004			
sewer(bnds 9070.00 7940.00			
1/92)			
sch (bnds 77095.00 67490.00			
1/92)			
sewer(bnds 23612.00 22149.00			
7/93)			
INT ON SHORT TERM DEBT	3000.00	3000.00	3000.00
TOTAL	330636.00	319901.00	319901.00
WORKERS COMP INSURANCE	7500.00	7500.00	7500.00
UNEMPLOYMENT	3000.00	6500.00	6500.00
HEALTH INSURANCE	119336.00	122075.00	122075.00
LIFE INSURANCE	1500.00	1600.00	1600.00
MEDICARE/FICA	20000.00	22000.00	22000.00
OTHER INSURANCE	57404.00	62000.00	62000.00
TOTAL	208740.00	221675.00	221675.00
Grand Total	4844341.47	4985898.82	4762282.47
Grand Total as Amended			4960380.82

Article 8. Passed/Majority Voice Vote

Move that the Town vote to give notice pursuant to Article III, Section 2, of the Organizational Agreement that the Town will be terminating its membership in the Franklin County Cooperative Inspection Program (FCCIP).

Article 9. Motion to Pass over Article Passed/Majority Voice Vote

Move that the Town vote to pass over this article. *authorize the Selectboard and Franklin County Cooperative Inspection Program (FCCIP) Governing Board Representative to take whatever steps are necessary to dissolve the FCCIP, and if required, to give notice pursuant to Article III, Section 2, of the Organizational Agreement that the Town will be terminating its membership in the FCCIP, all said actions contingent upon the FCCIP being reorganized as a Department of the Franklin Regional Council of Governments (FRCOG) and further to authorize the Selectboard to contract with the FRCOG for building, electrical, plumbing and gas inspection services.*

Article 10. Passed/Majority Voice Vote

Move that the Town vote to accept the provisions of MGL Chapter 143, Section 3Z, which provides, upon acceptance, that any part-time inspector of buildings, building commissioner, local inspector, or alternate inspector may practice for hire, or engage in the business for which he is certified, licensed, or registered under the building code, while serving as such inspector; provided however, that within the area over which he has jurisdiction as inspector or alternate inspector, he shall not exercise any of his powers and duties as such inspector, including those of enforcement officer of the state building code for the construction, reconstruction, alteration repair, demolition or removal work done by himself, his employer, if any, employees or one employed with him.

Article 11. Passed/Majority Voice Vote

Move that the Town vote to accept and adjust an eligibility factor for the property tax exemption for senior citizens under M.G.L. Chapter 59, Section 5, Clause 41 C, in accordance with Section 51 of Chapter 184 of the Acts of 2002, as follows:

1. By reducing the requisite age for eligibility to age 65 (from 70).

Article 12. Passed/Majority Voice Vote

Move that the Town vote to raise and appropriate \$5,000.00 to carryout ongoing renovation projects in the Town Hall.

Article 13. Passed/Majority Voice Vote

Move that the Town vote to raise and appropriate \$4,500.00 to purchase computer equipment for the Town Hall.

Article 14. Passed/Majority Voice Vote

Move that the Town vote to raise and appropriate \$18,993.65 and transfer from and the Highway Department "Machinery Earnings" account \$7,006.35 for a total of \$26,000.00 to purchase and install three sanders for the Highway Department.

Article 15. Passed/Majority Voice Vote

Move that the Town vote to transfer from the funds received from the PVRs bond premium \$3,700.00 to update the electrical system at the Northfield Elementary School.

Article 16. Passed/Majority Voice Vote

Move that the Town vote to transfer from the funds received from the PVRs bond premium \$1,000.00 and from the Northfield Elementary School "Capital Repairs FY 00" account \$2,000.00 for a total of \$3,000.00 to replace stair-treads at the Northfield Elementary School.

Article 17. Passed/Majority Voice Vote

Move that the Town vote to transfer from the funds received from the PVRs bond premium \$52,750.11 and from the "Reserve for Debt Over Appropriation PVRs Project" account \$257,504.92 for a total of \$310,255.03 for the FY 2004 Pioneer Valley Regional School Building Project Assessment.

Article 18. Passed/Majority Voice Vote

Move that the Town vote to accept and appropriate any sum or sums of money received on behalf of the regional school districts in State Aid as Chapter 70 funds to supplement the amount voted in Article 7 as assessments to the said regional school districts, providing that the total assessment amount does not exceed the original amount requested by the regional school districts.

(Note: The estimated amounts requested are: Pioneer Valley Regional School District- \$1,567,131.00 and Franklin County Technical School - \$82,335.00)

Article 19. Passed/Majority Voice Vote

Move that the Town vote to transfer from the Board of Assessors "Computer " account \$3,000.00 for interim year valuations of real estate and personal property.

Article 20. Passed/Majority Voice Vote

Move that the Town vote to transfer from the Board of Assessors "Computer" account \$2,000.00 for the preservation of Assessors records.

Article 21. Defeated/Majority Voice Vote

Move that the Town vote to raise and appropriate \$496,420.00 for the purpose of construction, and any other related work for the construction, of an elevator and accessible components to the Dickinson Memorial Library.

Article 22. Passed/Majority Voice Vote

Move that the Town vote to raise and appropriate \$20,000.00 for the purpose of construction, and any other related work for the construction, of an elevator and accessible components to the Dickinson Memorial Library, contingent upon sufficient funding from grant sources and from Library trust funds for completion of the project.

Article 23. Passed/Majority Voice Vote

Move that the Town vote to transfer from the Dickinson Memorial Library "Children's Room" account \$1,000.00 and from the Dickinson Memorial Library "Dog Fund" account \$1,800.00 for a total of \$2,800.00 to supplement the Library operating budget for the purpose of paying the annual fee to be a member of the regional library system.

Article 24. Passed/Majority Voice Vote

Move that the Town vote to raise and appropriate \$1,922.00 to purchase materials for the Dickinson Memorial Library.

Article 25. Passed/Majority Voice Vote

Move that the Town vote to rescind Article 22 of the Town Meeting of June 25, 1997 appropriating \$200,000.00 for the purpose of financing water pollution abatement projects.

Article 26. Passed/Majority Voice Vote

Move that the Town vote to reduce the amount to be appropriated under Article 13 of the Special Town Meeting of November 8, 1990 for the construction of an Infiltration and Inflow Abatement Project from \$1,090,000.00 to \$628,000.00.

Article 27. Passed/Majority Voice Vote

Move that the Town vote to transfer from the funds received from the PVRs bond premium account \$199,552.89 for the Stabilization Fund/Account.

Article 28. Passed/Majority Voice Vote

Move that the Town vote to instruct the Assessors to transfer from "Free Cash" \$400,000.00 and from "Overlay Reserve" \$31,078.97 for a total of \$431,078.97 for the purpose of reducing the Tax Levy for Fiscal Year 2004.

Article 29. Motion to Pass over Article Passed/Majority Voice Vote

To see if the Town of Northfield will vote to make Hidden Pond Lane a public way, or pass any vote or votes in relation thereto.

Article 30. Defeated/ Majority Voice Vote

Move that the town of Northfield vote to adopt the following resolution to protect our farms, our food and the environment:

Whereas, studies have implicated genetically engineered crops as risks to the environment, and human health, including pest, weed and anti-biotic resistance; and

Whereas, current regulations do not require independent health or safety testing of genetically engineered organisms;

Whereas, there is no mandatory labeling of genetically engineered foods thus denying the right of people to choose whether or not they want to purchase genetically engineered food, the citizens of Northfield are acting to address their concerns about this technology at the state and local levels;

Now therefore, be it resolved that the town of Northfield calls upon our Federal Legislators to support the mandatory labeling of all genetically engineered foods and seed;

And be it further resolved that the Clerk shall send copies of this resolution to the elected representatives for this town, including US Congressional Reps and Senators, the USDA, the FDA and the EPA.

Article 31. Passed/Moderator declared Majority Hand Vote 2/3rd vote required)

Move that the Town of Northfield vote to adopt the following resolution to protect our farms, our food and the environment:

Whereas, genetically engineered food presents new issues of safety related to both human health and the environment that have not been adequately studied; and

Whereas, many of the potential effects of genetically engineered food are unpredictable and long-term; and

Whereas, the biotechnology companies that invent and manufacture genetically engineered seed and food are the only ones conducting safety tests; and

Whereas, genetically engineered crops are registered by the EPA as pesticides;

Now therefore, be it resolved that the town of Northfield calls upon our State Legislators to protect our farmers by removing the burden of liability from them and by insuring that any person or company who genetically engineers organisms for their use as food, including seeds, shall be strictly liable in tort for damages caused by the use of their products.

And be it further resolved that the Clerk shall send copies of this resolution to the elected representatives for this town, including the Massachusetts State Legislators, the Governor, and the Commissioner of the Department of Food and Agriculture as well as Us Congressmen and Senators and federal agencies.

Article 32. Defeated/ Majority Vote (2/3rd vote required)

Move that the Town of Northfield vote to adopt the following resolution to protect our farms, our food and the environment:

Whereas, genetically engineered foods have been shown to cause long-term damage to the environment, the integrity of rural and family farm economics,

Whereas, GE crops which are stringently regulated in over 30 countries, have been found to contaminate other crops through cross-pollination, and

Whereas, studies have implicated GE crops as a risk to human health, including allergic reactions, stomach lesions and cancer;

Whereas, once genetically engineered organisms have been released into the environment they can reproduce, mutate and spread, making it impossible to control this technology once released;

Whereas, the federal government has failed to set up regulatory mechanisms that ensure enforceable, independent safety testing of genetically engineered organisms;

Now be it resolved that the town of Northfield calls upon our State Legislators to declare a moratorium on the further growing of GE crops until there is credible and independent scientific evidence that these products are not harmful to our health, the environment or the integrity of organic crops;

And be it further resolved, that the Clerk shall send copies of this resolution to the elected representatives for this town, including the Massachusetts State Legislators, the Governor, and the Commissioner of the Department of Food and Agriculture, MA Congressional Delegation and federal agencies including the FDA, USDA and EPA.

There being no further business to come before the Town, The Annual Town Meeting was dissolved by Moderator Thomas Shearer at 9:55 p.m.

Voter Check In Desk: Alice Fortier, Edward Fortier, Joann Newton

Town Meeting Counters: Edwin Finch, Alice Fortier, Betty Gibson, Helen Gorzocoski, Joann Newton, Mary Taferner, Richard Taferner

A True Copy
Attest:

Gail V. Zukowski
Town Clerk

**ANNUAL TOWN ELECTION
NORTHFIELD, MASSACHUSETTS
MAY 6, 2003**

AT THE TIME AND PLACE SET FORTH IN THE WARRANT, THE POLLS WERE OPENED AT 8:00 A.M.
TWO HUNDRED AND ONE VOTES WERE CAST WITH THE FOLLOWING RESULTS;

BOARD OF SELECTMEN

THREE YEAR TERM

VOTE FOR ONE

JOHN G. SPANBAUER	182
WRITE – IN VOTES	
PETE BRULOTTE	1
ED FORTIER	1
MICKEY MOUSE	1
BLANKS	16

BOARD OF ASSESSORS

THREE YEAR TERM

VOTE FOR ONE

RONALD WICKEY	180
WRITE – IN VOTES	0
BLANKS	21

BOARD OF ASSESSORS
TWO YEAR TERM (TO FILL VACANCY)

VOTE FOR ONE

DORIS S. BALK	185
WRITE – IN VOTES	0
BLANKS	16

BOARD OF HEALTH
ONE YEAR TERM (TO FILL VACANCY)

VOTE FOR ONE

NATHAN L'ETOILE	91
PAMELA J. VEITH	103
WRITE – IN VOTES	
CHRISTINE KOVALCHICK	1
BLANKS	6

MODERATOR
THREE YEAR TERM

VOTE FOR ONE

THOMAS R. SHEARER	185
WRITE – IN VOTES	
WILLIAM MESSER	1
BLANKS	15

PLANNING BOARD
FOUR YEAR TERM (TO FILL VACANCY)

VOTE FOR ONE

DONALD S. SIMMS	171
WRITE – IN VOTES	0
BLANKS	30

PLANNING BOARD

FIVE YEAR TERM

VOTE FOR ONE

**

WRITE – IN VOTES	
ALMON DIRTH SR.	1
MARK FORTIER	1
RICHARD LUSSEN	1
BONNIE L'ETOILE	1
JOE KAYAN	1
KEVIN MURPHY	1
KRISTIN PETERSON	1
CODY SISSON	1
JIM WINN	1
ED DOOLITTLE	1
NANCY KING	1
BLANKS	190

BOARD OF HEALTH
THREE YEAR TERM
VOTE FOR NOT MORE THAN TWO

PHILIP BAKER	175
DAVID C. BALK	177
WRITE – IN VOTES	
BRENDA FIELD	1
BLANKS	49

BOARD OF LIBRARY TRUSTEES

THREE YEAR TERM

VOTE FOR NOT MORE THAN TWO

NOLAN KITFIELD	165
RONALD WILLERT	162
WRITE – IN VOTES	
BLANKS	75

PLANNING BOARD
TWO YEAR TERM (TO FILL VACANCY)

VOTE FOR ONE

MATTHEW R. BAZZANI	177
WRITE – IN VOTES	
HANK HENRY	1
BLANKS	23

RECREATION COMMISSION

THREE YEAR TERM

VOTE FOR ONE

ANDREW HARRISON	179
WRITE – IN VOTES	
DAVID QUINN JR.	1
BLANKS	21

BOARD OF SEWER COMMISSIONERS**THREE YEAR TERM****VOTE FOR ONE**

EVERETT WICKLINE	181
WRITE – IN VOTES	0
BLANKS	20

TREASURER**THREE YEAR TERM****VOTE FOR ONE**

BARBARA J. BRASSOR	188
WRITE – IN VOTES	0
BLANKS	13

TRUSTEE OF SOLDIERS' MEMORIALS**NON-VETERAN****ONE YEAR TERM****VOTE FOR ONE**

ELEANOR S. DEANE	182
WRITE – IN VOTES	
ALICE FORTIER	3
MAUREEN MOORE	1
BLANKS	15

TRUSTEE OF SOLDIERS' MEMORIAL**NON – VETERAN****TWO YEAR TERM****VOTE FOR ONE**

JOHN WILLIAMS	181
WRITE – IN VOTES	
MARK FORTIER	1
BLANKS	19

TOWN CLERK**THREE YEAR TERM****VOTE FOR ONE**

GAIL V. ZUKOWSKI	190
WRITE – IN VOTES	0
BLANKS	11

TRUSTEE OF SOLDIERS'**MEMORIALS****VETERAN****ONE YEAR TERM****VOTE FOR ONE**

THADD BISTREK	103
CHARLES E. HANDREN	82
WRITE – IN VOTES	0
BLANKS	16

TRUSTEE OF SOLDIERS'**MEMORIAL****VETERAN****TWO YEAR TERM****VOTE FOR ONE**

EDWARD DOOLITTLE	190
WRITE – IN VOTES	0
BLANKS	11

TRUSTEE OF SOLDIERS'**MEMORIAL****VETERAN****THREE YEAR TERM****VOTE FOR ONE**

CHARLES FIELD	192
WRITE – IN VOTES	0
BLANKS	9

**** FAILURE TO ELECT – RESULTING IN A VACANCY FOR THAT POSITION**
THE POLLS CLOSED AT 8:00 P.M.

ELECTION WORKERS

EDWARD FORTIER
 ALICE FORTIER
 HELEN GORZOCOSKI
 RUTH JOHNSON
 JOANN NEWTON
 JANE ABBOTT
 EDWIN FINCH
 BETTY GIBSON

ELECTION WARDEN
 DEPUTY ELECTION WARDEN
 ELECTION INSPECTOR
 ELECTION INSPECTOR
 ELECTION CLERK
 ELECTION WORKER
 ELECTION WORKER
 ELECTION WORKER

REGISTERED VOTERS --- 1948

VOTES CAST --- 201

VOTER TURNOUT --- 10%

WEATHER --- 56 DEGREES COOL & CLOUDY

A TRUE COPY

ATTEST:

GAIL V. ZUKOWSKI
TOWN CLERK

SPECIAL MUNICIPAL ELECTION

Northfield, Massachusetts

July 10, 2003

At the time and place set forth in the warrant, the polls were opened at 8:00 a.m.
Two hundred and ninety six votes were cast with the following results;

QUESTION:

Shall the Town of Northfield be allowed to assess an additional \$198,098.35 in real estate and personal property taxes for the purpose of funding the Pioneer Valley Regional School District's operating assessment for the fiscal year beginning July first, two thousand and three?

YES	195
NO	101
BLANK	0

The polls were closed at 8:00 p.m.

Election Workers

Edward Fortier	Election Warden
Alice Fortier	Deputy Election Warden
Helen Gorzocoski	Election Inspector
Ruth Johnson	Election Inspector
Jane Abbott	Election Worker
Edwin Finch	Election Worker
Betty Gibson	Election Worker
Chritine McCollester	Election Worker
Deborah Taricano	Election Worker

Weather: Sunny 72 degrees

Registered Voters: 1954

Votes Cast: 296

Voter Turnout: 15%

A True Copy

Attest:

Gail V. Zukowski, Northfield Town Clerk

ADMINISTRATIVE ASSISTANT

It is my pleasure to submit my annual report as administrative assistant for the Town of Northfield. As administrative assistant, I aid the Board of Selectmen in completing their tasks and duties. Ongoing and routine activities of the Board include: setting the agenda for annual and special town meetings, purchasing goods and services in accordance with state statutes, granting liquor and automobile dealer licenses, overseeing Town buildings and facilities, appointing individuals to serve on boards and committees, overseeing and implementing the Town's personnel policy and conducting, tree, pole and dog hearings.

Special projects that the Board undertook in 2003 include:

- Main Street Revitalization Project: Continued to work toward hiring a consultant to create a design for the grant-funded Main Street sidewalk project.
- Town Hall Accessibility Project: Completed a grant-funded project to install an elevator and accessible bathrooms in the Town Hall.
- Personnel Policy: Reviewed and updated the Town's Personnel Policy.
- Internet Access: Provided internet access to Town Hall computers.
- Public Safety: Demolished a house that posed a threat to public safety.
- Senior Center: Continued to search for a suitable site for a new senior center.
- Schell Bridge: Met with MassHighway to discuss future plans for Schell Bridge.
- Northfield Mount Hermon School: Kept informed of potential changes at Northfield Mount Hermon School.
- UMass Landscape Architecture Studio: Assisted students in the UMass School of Landscape Architecture and Regional Planning on a class project to create a greenway and trail system in Northfield.
- Library Accessibility Project: Assisted the Trustees of the Dickinson Memorial Library with their application for a Community Development Block Grant to fund a project to provide the library with an elevator and accessible bathrooms.

It has been a busy and productive year and I am grateful for the opportunity to serve the Town.

Respectfully submitted,
Susan J. Draves

ASSESSORS

ASSESSORS ANNUAL REPORT

YEAR ENDING DECEMBER 31, 2003

TAX RATE RECAPITULATION

TOWN APPROPRIATIONS:

Raised by Taxation	\$	5,617,264.85
Education Offset Items	\$	2,951.00
Veterans District Services	\$	4,429.00
State and County Charges	\$	4,828.00
County Retirement Services	\$	92,919.00
Current Year Overlay	\$	34,176.47

**TOTAL AMOUNT TO BE
RAISED**

\$ 5,756,568.32

ESTIMATED RECEIPTS AND AVAILABLE FUNDS:

Cherry Sheet Receipts	\$ 477,493.00
Local Estimated Receipts	\$ 565,580.00
Revenue Sources Specific	\$ 573,484.27
Other Available Funds	\$ 431,078.97
TOTAL ESTIMATED RECEIPTS	\$ 2,047,636.24

TOTAL AMOUNT TO BE RAISED BY TAXATION

\$ 3,519,882.09

CLASS	VALUATION	% OF LEVY
Residential	2,519,174	67.9218%
Commercial	140,052	3.7761%
Industrial	890,934	24.0213%
Personal Property	158,772	4.2808%
TOTAL VALUE	3,708,932	

The FY 2004 tax rate of \$12.79 was approved by the Department of Revenue on March 23, 2004.
One tax bill was issued for FY 2004 on April 1, 2004.

ROLL BACK CH 61	1	\$ 579.10
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FARM ANIMAL EXCISE	11	\$3,295.93
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MOTOR VEHICLE EXCISE FOR CALENDAR YEAR 2002

LEVY 2003

MOTOR VEHICLES

Issued	3,610	\$ 1,297,359.80
Abatements	92	\$ 44,148.18
Exemptions	6	\$ 645.71

REPAIR & DEALER PLATES

Sets Issued	9	\$ 900.00
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FARM PLATES

Issued	11	\$ 382.50
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LEVY 2002

MOTOR VEHICLES

Issued	115	\$ 5,191.00
Abatements	7	\$ 458.23

Respectfully submitted,

Eugene L'Etoile, Chairman
Ronald Wickey
Doris Balk
Carol Holden, Clerk

HIGHWAY DEPARTMENT, CEMETERIES AND TREES

Highway: After a long winter of snow and ice, the streets were swept. The drain's were cleaned and repaired as needed, curbing was fixed. Pot holes were patched as needed, damaged sign's fixed. Roads were graveled, ditches were cleaned, culverts were checked and unplugged if needed. During the summer starting from the New Hampshire line Winchester Road to Birnum Road was rebuilt and black topped. New culvert was installed. Ditches cleaned, road was re-graded. Winchester Road was black topped; shoulders of the road were loamed and seeded. Roads were shimmed and approximately 3 miles of road were oiled-stoned in Northfield Farms. Broken culverts were replaced. We installed 900 feet of sewer main on Dickenson Street for the improvement to Dickenson Memorial Library for the summer. The front steps of the Town Hall were repaired. Plows were painted, repaired and stored for the summer. Three new Stainless Steel sanders were purchased. This made the employees safer on the job as well. A new addition was built on the salt shed. This allows us to keep the salt and sand inside. I would like to personally thank Tom, Bob, Mike, Brandon, Kenny and the summer help Eric. Their time and effort in making the Town and Town Buildings more accessible in the winter months is greatly appreciated.

Town Cemeteries were cleaned of leaves, dead trees and overgrown limbs. Shrubs were trimmed and pruned. Mowing was done in between the rainy days we had last summer. Repair was done to the lawns from damaged caused by plowing and digging of graves during the winter months. Several lots were sold and new stones were laid out and installed. I would also like to thank Richard Bassett, Roger Bassett, Ed Bassett and Charlie Hewitt for a hard job well done.

Trees: The annual spring brush pickup around town served approximately 60 to 70 towns people. Several old and rotten trees were removed and cleaned up. We had a couple of very big trees in Center Cemetery and on the Rustic Ridge that needed a crane for removal of the trees. Trimming on the roadside and corners was completed for better vision for traffic.

Respectfully submitted,

Thomas Walker, Superintendent of Streets.



NORTHFIELD CULTURAL COUNCIL

The Northfield LCC met to review grant proposals and disperse funds on November 12, 2003 at the Dickenson Memorial Library. Members able to attend this meeting included: Jeanne Sisson, Chairperson, Barbara Bowen, John Foster, Steve Hussey, Barbara Lemoine, and Louise Matney.

Jeannie opened the meeting by welcoming all current board members, and offered a fond farewell to resigning member, Dot Persons. Jeannie expressed the need to recruit additional board members, and her desire to move on from the chairperson's role in the future.

The Northfield LCC was granted \$2,000.00 from the Massachusetts Cultural Council for the 2004 funding cycle, with an additional \$800.00 remaining from outstanding unfulfilled grants, that left a total of \$2,800.00 to disperse for the upcoming grant cycle of 2004. A total of 33 applications were submitted to the Cultural Council for consideration. (A 34th was submitted, but was not postmarked within the timeline and was not considered.) The Cultural Council granted, either partial or full funding, to 14 applicants.

The LCC granted the following applications for FY 2004: (P-partial funding; F-full funding)

Northfield Elementary School	Celebrate Africa	\$400.	P
Sharon Weyers	N.E.S. Drama Club	\$100.	F
Linden Hill School	Amazing Hero Art	\$250.	P
PASS N.E.S.	The Shea Theater	\$200.	P
Dickenson Memorial Library	Zoo on the Go	\$225.	F
Pioneer Valley Reg. School	Rhythm Fair	\$325.	F
Northfield Rec. Commission	Youth Summer Theater Program	\$295.	P
Northfield Historical Society	Pine St. School 100 th Anniv.	\$300.	P
Northfield Council on Aging	Nfld. Plays Which Comes 1st	\$275.	F
Northfield Council on Aging	Parlour Crafts: Hands/storytellers	\$250.	F
Music in Deerfield	Music in Deerfield	\$50.	P
Mohawk Trail Concerts	Chamber Music Series	\$50.	P
Seeds of Solidarity Ed. Ctr.	N. Quabbin Garlic & Arts Fest.	\$50.	P
Arts Newsletter	Arts Newsletter for Western MA	\$30.	P
Total		\$2800.	

After reviewing grant applications other discussion included:

Should the Cultural Council seek additional funding from the town of Northfield? What would that entail?

Should the Council have a poster highlighting sponsored events displayed at the town hall or at town meetings? Though it is not the responsibility of the Council to do the advertising for the grant recipient, (MCC rules state that the grant recipient is responsible, and must prove that they advertised for their project or event) how can the community be better informed?

Louise Matney volunteered to be the Northfield Newsletter liaison for the Cultural Council throughout the year. An ad seeking new members for the Council could be included in the next newsletter, as well as recent council activity.

Division of Council responsibilities: Grant application denial letters – Steve Hussey and John Foster; Chairperson, annual report, approval letters – Jeanne Sisson; Meeting minutes – Barbara Bowen; Contact liaison for applicants – all Council members.

DOG OFFICER

Dogs Destroyed:	1
Loose Dogs Returned to Owner or Taken to the Kennel:	20
Nuisance Dogs:	27
Dogs Reported Missing:	29
Dogs Reported Found and Kept by the Finder:	0
Dogs Reported Running Deer:	0
Dogs Killed by Cars:	1
Dogs Hit by Cars & Taken to the Vet or Returned to Owner:	0



It has been our pleasure to again be working closely with the Dakin Animal Shelter in Leverett for the stray or unclaimed dogs that we have picked up.

Polly Severance

BOARD OF HEALTH

The Board of Health spent another year on several ongoing issues.

At the Transfer Station, we continue to work at facilitating the collection of recyclables and trash, while at the same time trying to meet State guidelines, economic constraints and the residents' needs. The improved traffic flow has proven to be a great asset at the Transfer Station, and we are developing a beautification program with the assistance of a Smith College student. We continue to have the collection of scrap metal under control, and the Solid Waste District is aiding us in the collection of CRTs (i.e., TVs, computer monitors, etc.), electronics, fluorescent bulbs and old propane tanks, as well as assisting us in putting a Re-Use Shed in operation in 2004.

Once again, the Town's participation in the MRIP (Municipal Recycling Incentive Program) has generated money for Transfer Station/Recycling needs. We continue to provide free recycling bins. The Town participated in District Collection Days such as Bulky Waste, Household Hazardous Waste, and CRTs.

The Franklin County Solid Waste District continues to provide money for supplies and additional recycle bins through an MRF mini-grant. Also this year, Nathan L'Etoile was appointed to represent Northfield on the District Board.

The primary public health focus this year has been the development of an emergency preparedness coalition to work in conjunction with the Massachusetts Department of Public Health and the Executive Office of Public Safety on issues such as bioterrorism. As Co-Chair of the Mohawk Area Public Health Coalition (MAPHCO), Kathryn Bridges is working closely with FRCOG on these matters.

The Board of Health has collected 56 mercury thermometers in exchange for non-mercury digital thermometers through the Solid Waste District. A new program has been established to collect needle containers and distribute empties to residents who use them.

The Board issued 27 Disposal Works Construction Permits, 15 Installer Permits, 8 Septic Hauler Permits, 5 Camp Permits, 5 Massage Therapy Permits and 10 Food Permits.

The Board of Health office continues to be open Wednesday evenings from 6 to 8 to provide public access to plans, forms and records, as well as general information.

David Zarozinski and Deb Palmer, the Health Agents through the Town's membership in the Eastern Franklin County Health District, continue to provide professional services to the Town. Their major responsibility is our Food Establishments (inspections and assistance complying with the New Food Code.), camps and pools.

After 24 years as Animal Inspector, Dan Arsenault and his wife Karen will be stepping down. A new Animal Inspector will be appointed in the near future. The Board appreciates the services Dan and Karen have provided.

DICKINSON MEMORIAL LIBRARY

The year began and ended with design projects that will improve our ability to serve the community. In between we brought all library policies up-to-date, answered more than 900 reference questions and cheered on the Highway Department as they connected the building to the town sewer.

In January, the library began the process that culminated in hiring J. Stewart Roberts Architects to design a small addition to house an elevator. This is a major step in meeting federal accessibility requirements of the Americans with Disabilities Act. The Franklin County Regional Housing and Redevelopment Authority wrote a Community Development Block Grant, on behalf of the Town of Northfield, to fund the elevator.

Library patrons got into the swing of being part of an automated regional library system. They got used to those pesky date-due receipts. Renewing books online became the norm, and requesting materials from one's own computer became an addiction. In 2003, our patrons requested more than 2,750 books, audios and videos from other libraries. This is a 60% increase. Northfield residents took advantage of the regional service allowing people to borrow materials from libraries throughout Western and Central Massachusetts and return them to the Dickinson Memorial Library where they were picked up 3 times a week by the WMRLS delivery van.

Preschool story hours were held every week. Two adult book discussion groups, and a writing group, met once a month. This was a year for firsts in programming. We held a Yu-Gi-Oh tournament, a series of adult craft programs and an antiquarian book sale and auction. A sleepover for 14 teenage girls was one of the year's highlights. A Northfield Cultural Council Program grant allowed us to offer a rhythm workshop with Ellen Clegg; and an Ezra Jack Keats grant paid for a series of evening story hours honoring Keats,

author/illustrator of such children's classics as The Snowy Day. The basement meeting room was used 70 times by a variety of local organizations.

The year ended with plans for a new circulation desk made possible by a generous bequest from a lifelong Northfield resident. The desk, to be built by Michael Humphries Woodworking, will accommodate staff members – tall and not-so-tall. It will hold two computers, a return slot and it will be wheelchair accessible.

The library was supported in many ways this past year: by the Friends of the Library, and the volunteers, who helped with programming, processing books and cataloguing our local history collection. Through their hard work and the kindness they extended to every person who came through our doors, the staff - Hannah Balk, Penney Betsold, Kelly Jean Brassor, Jane Lyle-Jaworski and Tim and Tracey Rogers - showed an unwavering dedication to the library. The cheerful and encouraging support we received from the Board of Library Trustees made all this possible.

Statistics

Attendance: 2002 - 18,307

*Circulation: 2002 – 35,492

2003 – 22,147

2003 – 37,226

*These statistics are for January – November. December statistics are not yet available.

Respectfully submitted,

Debra E. Kern

THE TRUSTEES OF THE DICKINSON MEMORIAL LIBRARY

Dickinson Memorial Library seems to be a major center of activity in this community. We are proud of the role that our Library plays in the life of the Town of Northfield. It is well run, well managed, and well used by a growing number of patrons. The atmosphere is warm and welcoming, according to frequent comments that we receive. And for all this, we give huge kudos to our excellent staff. The Trustees work hard to fill their role and the Friends of the Library perform an invaluable service as well.

The Library staff and Trustees have worked hard to keep current in many ways:

- Reviewing and updating all Library Policies with completely new contents for the Library Handbook.
- Updating job descriptions for both Assistant Librarian positions.
- Maintaining the catalog of the Library's collection on line with C/WMARS and being a part of the Western Regional Interlibrary Loan System.
- Developing our own web page.
- Cataloging the substantial number of artifacts, moving some to be on-loan at the Pine Street Museum, and preserving more of the historical paper artifacts to keep at home. Margot Fleck, a Trustee, and Joanne McGee, both dedicated and knowledgeable volunteers, have contributed many hours to this effort.
- Culling our collection for books that have not circulated for a substantial amount of time. With a number of books in hand we held a Cabin Fever Week in March. Peter Weis presented a program about 'books'. Then followed a week when the designated books were available for silent auction, culminating in a live auction, run by Paul Gorzocoski, for bids on a choice of forty special books. The event was quite successful, unsold books are now being offered on eBay. Margot Fleck, again,

contributed many hours in researching the books that were offered to ascertain their relative value, and in organizing the event. She had great staff and volunteer assistance as well, especially Kelly Brassor and Nick Fleck. The money that was received from the auction went, of course, to the Town. But the Trustees, of course, then asked that the Town return that money to the library and they did.

- Meeting all requirements set down by the Mass. Board of Library Commissioners to be eligible for State Aid. This library has an excellent ranking and met the requirements for a library in a town of our size. Those who analyze such information say that the quality of a library speaks well for the quality of life in that town.
- Moving toward a better parking situation. With the pressure to move off main street with only room for 4 parallel parking places, we enlisted the services of Tom Walker and the Highway Department to clear and widen the dirt parking lot in the back and make room for 2-3 cars to park near the rear door which is always open.
- Providing special programs of interest to our younger patrons: a sleep-over for 14 early teen girls, a story hour on trucks and construction equipment that featured Tom Walker and Highway Department equipment, a program on Yu-Gi-Oh, on drums, and a magician were just some of the others along with the regular and special story hours. The Staff also worked collaboratively with the elementary school librarian on programs and the children using the library.
- Following the interests of adults and families, special and sometimes unusual programs, reading discussion groups, special displays of local artists, and general good use of the Library and also its Meeting Room keeps the library a busy place.

Money. We hone our budget to be as frugal as possible, yet we must purchase materials at a certain percentage of the total budget in order to qualify for state aid. We have been the recipient of bequests this year from the estates of Pauline Wicke and of Priscilla and Charles Lawrence. While held in trust, they will be used for very special projects. The Pauline Wicke Fund has been designated to purchase a lovely new Circulation Desk that will be designed and built by the shop of Michael Humphries Woodworking. Other memorial monies were given to the Friends of the Library for use on special projects or for special types of materials such as children's books.

The Town was gracious in supporting our request for \$20,000 to hire an architectural firm to design plans for an addition to the building to house the Architectural Barrier Removal Project or Accessibility Project.
(See separate report)

The library is air-conditioned. It must be climate-controlled in order to keep the building and the materials collection in good condition. The bonus is that on a hot and sticky summer day, more than the usual number of patrons flock to the library to sit and read, to select books, videos, talking books, to visit, and to be in a place that is comfortable in many ways. Such is the nature of our Library.

We appreciate the service of Ron Willert who came onto the Board of Trustees in January 2003, but had to resign in the summer. We are grateful for the nomination of Jennifer Tufts whose place on the board will be secured in January 2004.

We appreciate everyone who makes this Library what it is: you who are Patrons, you who are Staff, you who are Friends of the Library, and for each other on the Board of Trustees.

Please see the separate report on the Accessibility Project.

Respectfully submitted,

Jon McGowan, Chair – John Cevasco – Margot Fleck – Nolan Kitfield – Janet L. Wood

THE TRUSTEES OF THE DICKINSON MEMORIAL LIBRARY SERVING AS A BUILDING COMMITTEE – 2003

The Trustees have taken on the project of removing architectural barriers to Dickinson Memorial Library. Whether called Architectural Barrier Removal Project or Accessibility Project we have taken a major step forward to this end. All of the Trustees are serving on this Building Committee and are joined by Selectman Chad Glover, Town Administrative Assistant Sue Draves, and Librarian Deb Kern – all ex-officio.

Having voted to pursue this project in 2002, we held discussions with Bruce Hunter from the Franklin County Regional House and Redevelopment Authority about the possibility of an application for Community Development Block Grant money for a Barrier Removal Project. We explored the process, the requirements, and the potential amount of money that we could seek. In order to develop plans we needed more money than we had to hire an architect to do those plans. At a special Town Meeting, the Town voted \$20,000 to supplement the money that we had in hand. In January 2003, we went out to bid for an architect. The successful bidder from the 14 responses was J. Stewart Roberts Associates from Somerville MA.

Over several meetings the plans were drawn and evolved. We wanted a structure to be added on to the southeast corner of the existing building to house a three-floor elevator, a required new set of stairs, the elevator machine room, two accessible bathrooms, and access from handicapped parking spaces off Dickinson Street as well as the larger lot. We also wanted the exterior to blend with the existing granite structure and the plans set so that at some future time the square could be completed as an addition to the library. We want to retain the current reading alcove with fireplace and stained glass windows as they are.

J. Stewart Roberts came back with three plans developing the accessible addition at different price stages. Needless to say, we liked the most expensive best; it truly met our dream. But we moved to compromise the dream to reality. After much negotiation with appropriate public hearings, a fourth plan was drawn that would meet our needs and be within budget of the money that we have and what we could expect to receive from a successful CDBG grant application.

Various requirements were inherent in the application: that we be hooked up to the Town sewer (we are now hooked up), that the basement be cleared of some old storage (it has been done), and that the asbestos pipes be cleared and rewrapped. This latter project has also been done. We were required to try to seek funding from other state sources, which we did and were unsuccessful in those attempts. We also were required to ask the Town to fund the Project, which we did at Annual Meeting, and were denied.

With all prerequisites in place and all required hearings having been held, the application was developed and submitted in early January 2004, with a notification date of May or June 2004.

The Plans as prepared are on view at Library.

Respectfully submitted,

Jon McGowan, Chairman – John Cevasco – Margot Fleck – Nolan Kitfield – Janet L. Wood with
Debra Kern - Chad Glover - Sue Draves, ex-officio.

PLANNING BOARD

Looking back over the minutes of our meetings, it has been another busy year for the board. We have welcomed two new members, Don Simms and Tom Geser and a secretary, Karin Jarvis. Efficiency and productivity is always better when there is a full board contingency and a person to record the actions.

This year's regular duties included 7 ANR approval signatures, two chapter 61 A releases, and an updated site plan review project. We have purchased a freestanding five drawer file cabinet and have been given a horizontal map filing cabinet by the Franklin County Vocational School. With these two pieces of equipment and our new secretary the board hopes to become more organized, there are many more requirements for record keeping now and the time commitments for it increase with each new activity.

One unusual issue came before the board this year and it has prompted our board and other boards and committees in town to come together and work toward the purchase of a digitized map for the town with both zoning districts designated along with the water districts. Hopefully the new map will reduce the chance of errors for all parties concerned in future lot line changes and/or planning issues.

We are currently working on two projects to bring before the town for approval. The first has to do with expansion of small businesses by right based on performance standards. The other is allowing, "common drives by right" in the flexible development open space by-law. These two by-law changes will require town meeting approval so please watch for further details concerning these changes.

One more area of concern the board has been discussing and hopes to address in the coming year is Chapter 61A properties in town. More and more property is coming out of 61A. At this time the town has no funds to exercise their right of first refusal to purchase these parcels, hopefully new ways to generate funding for possible purchases of property will be examined and recommended to the town residents for approval.

One more item – after 15 years on the board it is time for me to say good-bye – I leave the board in competent hands. It has been a fun filled, yet sometimes distressing, 15 years. The learning curve has been high and yet sooooo much more to learn with all the changes happening. Thank you for electing me 3 times to serve you as a Planning Board member.

Respectfully submitted

Bonnie Tucker L'Etoile

BUILDING INSPECTOR

The value of property built, renovated or remodeled during 2003 was \$ 5,791,057. The fees collected amounted to \$ 29,266.73 representing 136 permits.

Respectfully submitted,
James Hawkins, Building Inspector



Police Department

I am pleased to be your police chief and it is with pleasure I submit my eleventh Annual Town Report of the Northfield Police Department.

Our Police Department prides itself on providing excellent and conscientious service as well as friendly citizen contact. The Northfield Police Department's Mission is to seek and find ways to promote, preserve and deliver quality services. The best way to support our Mission is to work in partnership with the community. These partnerships enhance the security and safety of our community.

I am very proud of the excellent investigative skills of my staff. On the following page is our annual statistics for 2003. I would like to provide you with some additional information on some of the statistics. There were 5 bomb threats in 2003. We are pleased to note that three of the four bomb threats involving Pioneer Valley High School resulted in three juveniles being charged. Of the 22 Breaking and Entering incidents, 12 were solved and 4 individuals were charged. The most serious increase in crimes has been in sexual assaults. In the two cases individuals have been charged and both will be going to trial.

I am very proud of the men and women that comprise the Northfield Police Department. Each is highly trained, motivated and dedicated to providing professional policing for our community. The Police Department staff is dedicated to working with our citizens to maintain the quality of life our community enjoys. Last year we responded to 22 welfare checks and 104 medical situations.

I would like to thank the people that signed up for this year's Citizen Police Academy. The participants enjoyed learning about their police department first hand. Many people learn about police work through television. But our inquisitive participants found a rewarding hands on experience during our 12 week Academy. The group met once a week and the class generally ran from 6:30 pm until 9:30 pm at the Town Hall. Some of the interesting topics discussed were criminal and constitutional law, domestic violence, narcotics and investigation procedures. I enjoyed the unique perspective that each of the participants brought with them. Of course we will be having another Academy in 2004 and I would like to extend an invitation to any interested citizens of Northfield to participate.

It is the goal of the Town to find housing for the Police Department. It has been a priority since 1982 and we are very hopeful that in the near future an ideal location will be found.

On behalf of the Northfield Police Department, the staff wishes to thank the citizens for your continued support for the Police Department. It is a pleasure to serve as your Police Chief. Together we will make Northfield a safer community for all of us.

As the police chief I feel good communication is essential for the best quality community policing. I would like to invite all new residents to come by and introduce yourselves to me.

Please feel free to contact me at anytime with questions, concerns or comments that you may have. I can be reached at 498-5118.

Chief Gary Sibilio

CRIME STATISTICS 2003

<u>2002 2003</u>			<u>2002 2003</u>			<u>2002 2003</u>		
<u>SERVICE CALLS:</u>			<u>MONEY COLLECTED:</u>			<u>DEPARTMENT</u>		
Alarms	138	125	Fines	36,973.00	35,360.00	<u>ARRESTS:</u>		
Animals	90	60	Firearms Applications	2,550.00	2,050.00	Arrest – Adult	139	115
Assist Fire Dept.	45	30	Insurance Reports	175.00	191.00	Arrest – Juvenile	14	33
Assist Medical	97	104	Administrative Fees	3,905.00	1,951.00	<u>Type of Arrest:</u>		
Assist Other PD	195	166	Total	43,603.00	\$39,552.00	Assault & Battery	12	9
Assist Persons	83	242				Assault & Battery on Police	3	1
Found Property	25	19				A&B Dang. Weapon	6	4
General Service	599	450				Breaking & Entering	1	4
911 Hang Ups	69	89				Disorderly Conduct	1	5
Respond PVRs	70	61				Larceny	1	7
Respond NMH	55	35				OUI	34	24
Vacant House Checks	133	100				Possession of Drugs	10	16
Firearms Applicants	46	200				Property Damage	2	3
Check Welfare	20	22				Protective Custody	0	2
Total	1,430	1,537				Attempted Rape	1	1
<u>DISTURBANCE</u>						Sexual Assault	1	2
Domestic	42	33				Receiving Stolen Proper.	0	2
Neighbor	14	4				Susp./Revoked License	21	22
Disorderly	18	17				Trespassing	2	4
Noise	22	18				Restraining Order Violations	5	3
Juvenile	35	31				Warrant	10	15
<u>LARCENIES</u>						Weapon Violations	0	2
Property	42	32				Other Arrests	36	24
Bad Checks	5	8				<u>COURT:</u>		
Missing/Runaway Pers.	9	23				Court Hours	493	473
Rape	2	2				D.A. Office	12	14
Sexual Assault	2	5				Investigations	50	36
Suspicious Person	25	19				Magistrate Hearings	351	370
Vandalism	30	28				Restraining Orders	35	22
Weapons/Shots Fired	12	10				Summonses	115	123
Miscellaneous	145	100						
Total	435	391						

RECREATION COMMISSION

The Recreation Commission is committed to providing recreational programming for the citizens of Northfield.

The Committee thanks whole-heartedly the many volunteers for their commitment of time and work. Your service to the community makes these programs possible and successful. It is because of our volunteer base that we on the Rec. Committee can implement the majority of our programs. You are important to the community and deserve recognition. It is the volunteers of Northfield which make this town a community. Thank you.

Thank you to Northfield Elementary School, Pioneer Valley Regional High School, NMH, and The Unitarian Church for the use of their facilities.

Summer Playground Program served 74 children, kindergarten through sixth grade and employed 11 Northfield teens. This program has been serving Northfield's children for many years. Approximately 50% of the Rec. budget helps to offset the cost of this program. The program runs for 5 weeks during the summer at NES. The children are offered a number of activities to choose from along with field trips to Laurel Lake and the French King Bowling Center.

The Fall Soccer program was coordinated by Andy Harrison and Kathy Galluzzo. 100 children participated from grades k-6.

The Winter Basketball Program served 83 children grades 2-6 and was coordinated by Steve Bachinski.

Spring Baseball and Softball Program served over 110 children grades k-6 and is coordinated by Kim Godfrey and Jim Penniman.

Tennis lessons were offered during the summer at the NMH tennis courts.

Family Swim was offered Friday Evenings at NMH and is well attended by the community coordinated by Deb Taricano.

Northfield Youth Theatre is a summer program going into its fourth season. Twenty Teens from Northfield and the other PVRSD towns performed an original play by Kerry Kazokas and Gretchen Licata at Pioneer Valley Regional High School coordinated by Steve Hussey. Youth theatre--In part sponsored by The Northfield Cultural Council

Yoga is offered at two different venues this year, Thursday mornings at The Unitarian Church and Thursday evenings at the town hall.

Jazz, Tap and Ballet lessons were offered on Saturday mornings at NES.

Respectfully submitted,

Deb Taricano

DIRECTOR of VETERANS SERVICES

Dear Veterans' and Citizens of Northfield:

I encourage all Veterans to register with the VA Hospital now and not wait until it's too late. You can register at the VA Clinic in Greenfield at 51 Sanderson Street, or by calling 413-773-8428 and they will send you an application.

You can also call this office for assistance with filling out the Medical Application by calling 413-863-3205. The Holyoke Soldiers Home is also accepting applications for health care Benefits. They can be reached by calling 413-532-9475. The Holyoke Soldiers Home is a State funded hospital and I encourage all Veterans to apply. The estimated amount of VA Benefits that were returned to Veterans and / or their Dependents through this office that reside in the Town of Northfield is \$,368.215 for FY 2002. These figures pertain to Compensation, Pension, and Vocational Rehabilitation. This money is used by the Veterans or Dependents to help pay their taxes, house Insurance and their every day bills. The Commonwealth of Massachusetts is still offering the fifteen hundred Dollars Annuity (1,500.00) for 100% service connected disabled veterans, parents of a son or daughter whose death occurred as a result of injury sustained or disease contracted during active service in time of war, insurrection, or combat, and to a spouse whose husband or wife died as a result of injury sustained or disease contracted during active service in time of war, insurrection or combat.

The Franklin Regional Transit Authority provides transportation to Franklin County and Athol Veterans for Medical Appointments at VA Facilities every Tuesday and Thursday to the VA Clinic in Greenfield.

If you have any questions please call F.M. Kuzmeskus one week in advance At 413-863-2595.

Sincerely,

Leo J. Parent, Jr
Director

BOARD OF TRUSTEES of VETERAN MEMORIAL MONUMENTS

This year the Veterans Monument at Town Hall was updated with the addition of two names. Work was done by Keene Monuments. Our future plans are to update all the memorials in Town to update and catalog. Any Historical Monuments as well as Veteran Monuments. Will be working jointly with Historical Commission to update the memorials. Any suggestions should be made to any member of the Veteran Memorials Monument Committee. I would like to pay tribute to Charlie Field an outstanding citizen of Northfield. Thank you to Roger Bassett who has served as Graves Officer since Charlie's passing in September.

Respectfully submitted,

Paul Carpenter

TAX COLLECTOR/TREASURER

TAX COLLECTORS REPORT 7/1/02 - 6/30/03

REAL ESTATE

2004	Collected		1372.85
2003	Balance 7/1/02	-612.40	
	Committed	3290070.65	
	Refunds	8893.44	
	Collected		3207961.96
	Abated		21138.37
	Balance 6/30/03		69251.36
2002	Balance 7/1/02	90467.16	
	Collected		52446.95
	Tax Title		4082.89
	Balance 6/30/03		33937.32
2001	Outstanding 7/1/02	26298.21	
	Collected		12428.09
	Uncollected		13870.12

PERSONAL PROPERTY

2003	Committed	243450.56	
	Refunds	69.40	
	Abated		48.06
	Collected		242821.42
	Balance 6/30/03		650.48
2002	Outstanding 7/1/02	766.41	
	Collected		175.64
	Uncollected		590.77
2001	Outstanding 7/1/02	226.66	
	Uncollected		226.66
2000	Outstanding 7/1/02	240.70	
	Uncollected		240.70
1999	Outstanding 7/1/02	225.22	
	Uncollected		225.22
1998	Outstanding 7/1/02	131.39	
	Uncollected		131.39
1997	Outstanding 7/1/02	121.84	
	Uncollected		121.84
1996	Outstanding 7/1/02	118.18	
	Uncollected		118.18
1995	Outstanding 7/1/02	41.12	
	Uncollected		41.12

1994	Outstanding 7/1/02	37.66	
	Uncollected		37.66
1993	Outstanding 7/1/02	37.21	
	Uncollected		37.21
1992	Outstanding 7/1/02	34.29	
	Uncollected		34.29
1991	Outstanding 7/1/02	43.10	
	Uncollected		43.10
1990	Outstanding 7/1/02	40.46	
	Uncollected		40.46
FORREST PRODUCTS			
2003	Committed	1303.76	
	Collected		1303.76
CHAP. 61 WITHDRAWAL			
2003	Committed	1770.18	
	Collected		1770.18
FARM ANIMAL			
2002	Committed	3198.34	
	Collected		3116.91
	Uncollected		81.43
2001	Outstanding 7/1/02	28.66	
	Uncollected		28.66
2000	Outstanding 7/1/02	10.17	
	Uncollected		10.17
1999	Outstanding 7/1/02	56.44	
	Uncollected		56.44
1998	Outstanding 7/1/02	27.08	
	Uncollected		27.08
1997	Outstanding 7/1/02	278.59	
	Collected		13.60
	Uncollected		264.99
MOTOR VEHICLE			
2003	Comitted	261738.43	
	Refunds	2253.73	
	Collected		233647.62
	Abated		4717.04
	Uncollected		25627.50
2002	Outstanding 7/1/02	18936.74	
	Committed	44878.72	
	Refunds	3086.10	
	Collected		60711.57
	Abated		3257.57
	Uncollected		2932.42

2001	Outstanding 7/1/02	5796.53	
	Committed	3164.38	
	Refunds	43.75	
	Collected		6551.16
	Abated		43.75
	Uncollected		2409.75
2000	Outstanding 7/1/02	2260.47	
	Collected		552.49
	Uncollected		1707.98
1999	Outstanding 7/1/02	1100.89	
	Collected		159.17
	Uncollected		941.72
1998	Outstanding 7/1/02	1520.41	
	Collected		339.17
	Uncollected		1181.24
1997	Outstanding 7/1/02	1501.49	
	Collected		42.50
	Uncollected		1458.99
1996	Outstanding 7/1/02	871.66	
	Collected		40.11
	Uncollected		831.55
1995	Outstanding 7/1/02	1244.38	
	Collected		275.83
	Uncollected		968.55
1994	Outstanding 7/1/02	462.06	
	Collected		117.50
	Uncollected		344.56
1993	Outstanding 7/1/02	561.99	
	Uncollected		561.99
1992	Outstanding 7/1/02	527.58	
	Uncollected		527.58
1991	Outstanding 7/1/02	534.58	
	Uncollected		534.58
1990	Outstanding 7/1/02	814.53	
	Uncollected		814.53
1989	Outstanding 7/1/02	844.96	
	Collected		10.00
	Uncollected		834.96

SEWER USE

2003	Collected		1604.45
2002	Balance	-1085.00	
	Committed	151605.93	
	Refunds	16.26	
	Collected		142368.59

	Uncollected		8168.60
2001	Outstanding 7/1/02	3783.78	
	Comm. Interest	529.63	
	Collected		2962.20
	Uncollected		1351.21
2000	Outstanding 7/1/02	433.70	
	Collected		263.70
	Uncollected		170.00
1998	Outstanding 7/1/02	598.17	
	Tax Title		598.17
1997	Outstanding 7/1/02	569.06	
	Tax Title		569.06
1996	Outstanding 7/1/02	527.54	
	Tax Title		527.54

Respectfully submitted,
Barbara J. Brassor

TREASURERS REPORT 7/1/02 - 6/30/03

GENERAL ACCOUNT

GREENFIELD CO-OPERATIVE BANK

Balance 6/30/03	18982.81	
Deposits in transit	23021.26	
Outstanding Checks	71250.20	
Balance per checkbook		-29246.13

GENERAL INVESTMENT

Mass. Muni. Depos. Trust	111678.34
State Street Bank & Trust	413695.67
UniBank	255109.14
Greenfield Co-operative	1303250.68

INTEREST EARNED - GENERAL

Mass. Muni. Depos. Trust	1793.37
State Street Bank & Trust	2907.03
UniBank	6032.97
Greenfield Co-operative (sweep)	18984.82

STABILIZATION FUND

Balance 7/1/02	233656.63
Interest earned	1340.85
Payments per warrant	224000.00

Balance 6/30/03	10997.48
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STABILIZATION INVESTMENT

Mass. Muni. Depos. Trust	10997.48
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ARTS COUNCIL

Balance 7/1/02	1784.10
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Receipts	2000.00
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Interest earned	22.55
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Payments per warrant	2364.11
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Balance 6/30/03	1442.54
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GREENFIELD CO-OPERATIVE BANK

Bankbook balance	1442.54
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AERIAL LADDER

Balance 7/1/02	5685.43
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Interest earned	80.96
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Payments per warrant	5700.00
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Balance 6/30/03	66.39
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GREENFIELD CO-OPERATIVE BANK

Bankbook balance	66.39
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RECREATION COMMISSION

Balance 7/1/02	15746.43
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Receipts	12352.50
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Interest Earned	88.57
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Payments per warrant	6512.50
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Balance 6/30/03	21675.00
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GREENFIELD CO-OPERATIVE BANK

Balance per statement	21675.00
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Outstanding checks	0.00
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Deposit in transit	0.00
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Balance per checkbook	21675.00
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TRUST FUNDS	Balance	Interest	Int.toTreas	Deposits	Withdraw.	Balance
LIBRARY						6/30/2003
C.Ina Merriman	1693.04	20.38				1713.42
Belcher Funds	14179.01	170.67				14349.68
Chas. Dickinson	4264.90	51.32				4316.22
Maude Montague	3036.02	36.53				3072.55
Marina Stanley	573.41	6.89				580.30
Richard G. Holton	672.91	8.10				681.01
Nfld. Chap. DAR	155.01	1.86				156.87
Ethel Jackson	384.55	4.64				389.19
Paul Bowman	79959.45	1992.81			610.12	81342.14
Giles Mem. Fund	2676.08	32.22				2708.30
McGowan Mem.	9736.19	117.99		100.00	300.00	9654.18

Fund						
Dickinson Lib.Build.	4221.34	50.90		100.00		4372.24
CHARITY						
Starkweather	45547.65	548.22				46095.87
George Morgan	15331.74	184.55				15516.29
Elisha Alexander	14008.69	168.61				14177.30
Lottie Evans	7950.64	95.71				8046.35
Roselle Evans	3210.62	38.64				3249.26
SCHOOL						
Belcher Center	3164.23	38.10				3202.33
Surplus Rev. Fund	2505.45	30.18				2535.63
PRESERVATION HISTORICAL MARKERS						
Willis K. Parker	1807.60	21.76				1829.36
BEAUTIFY MAIN STREET						
Ethel Jackson	1880.52	22.62				1903.14
MARTHA ALEXANDER FUND						
Gfld Savings	54181.55	1287.08				55468.63
Gfld Co-operative	2589.50	14.87		937.78		3542.15
Gfld Co-operative	34311.29		937.78			34311.29
CEMETERIES						
Center	31067.87	353.84			2718.00	28703.71
West Nfld.	13124.92	160.12	(Wheeler)	250.00	40.50	13494.54
Pentecost	6036.82	75.38	(Doolittle)	250.00	585.00	6277.20
			(Morgan)	375.00		
			(Edes)	125.00		
Nfld. Farms	10907.94	130.88	(Delaney)	125.00	1062.00	11101.82
			(Fowler)	125.00		
			(Marcy)	250.00		
			(Shearer)	250.00		
			(True)	125.00		
			(Fowler)	250.00		
Mt. Hermon	9547.82	110.70			572.00	9086.52
So. Mountain	151.69	1.83				153.52
TERCENTENARY COMMITTEE						
UniBank	860.74	10.36				871.10

Respectfully submitted,
Barbara J. Brassor
Treasurer

NORTHFIELD SENIOR CENTER & COA

The Northfield Senior Center and COA hired a new Director this year, Dianne Salls, a resident of Northfield. The programs being offered at the center include blood pressure clinics, diabetic screening, flu shots, pneumonia shots, nutrition counseling and education, cholesterol screening, glaucoma screening, foot clinics and SHINE which provides health insurance needs of elders. The Center is offering exercise classes, Techie classes, congregate dining, social hours, music and art expressive therapy sessions; picnics, trips, restaurant dining, brown bag, food stamps, tax assistance, and celebrations for most holiday events. Through the COA, seniors are provided a van service for medical, shopping and other transportation needs.

The COA which has general oversight of the Senior Center and community wide assessments of senior needs meets monthly. In addition to reviewing budgets and program activities, the COA is responsible to coordinate and carry out programs designed to meet the problems of aging in coordination with the department of elder affairs.

In FY04 the Budget funded \$21.68 per senior based on town census data of 586 seniors for direct services for Seniors. The increase being requested in the FY05 budget increases the spending to \$30.70 per senior for direct services. Grants acquired in FY04 added \$5.46 per senior. Grants are competitive with no assurances of funding.

The number of seniors who are requesting services, joining in programs or activities, or joining at the meal site for congregate meals has been steadily increasing since the Director took over at the end of August. The complete meal site numbers will not be available until after the end of the fiscal year, but at least **143 different** seniors have participated in meals alone during this time period. Activity counts and service requests have no baseline for comparison but have shown steady increases each month. The senior population is growing. In this next year, Northfield will be challenged to grow services that will keep seniors in their homes or help them find adequate housing alternatives so they may continue to age in Northfield with dignity.

Respectfully submitted,

Dianne Salls
Senior Center Director

SEWER COMMISSION

The Board of Sewer Commissioners set the user's rate at \$251.11 per unit for the fiscal year 2003/2004.

We had one new sewer hookup this year, Dickinson Memorial Library. The Highway department extended the sewer main over 800 feet in order to hook the Library. The Highway Department also repaved the road leading to the Treatment Plant that was very much in need of repair. We wish to thank the Highway Department for the excellent job they did on these projects.

At the Treatment Plant itself, we did quite a bit of cleaning of the grounds and building. We actually filled a 30 yard container, and took quite a few trips to the transfer station. We also updated a number of pieces of Laboratory equipment, as well as purchasing a new computer. NMH finished work on an I/I problem around Perry Pond that will help the

Treatment Plant deal with rain events better. We resolved the issues concerning the repairs that were done to Moody/Main Street to the satisfaction of the Town.

The Board would also like to acknowledge our Chief Operator, Chuck Neveu and the part-time staff for their outstanding work this past year.

Respectfully submitted,

Dan Gray, Chairmen
Gary Sibilia
Everett Wickline

SCHOOLS

PIONEER VALLEY REGIONAL SCHOOL DISTRICT COMMITTEE MEMBERS

2003

BERNARDSTON		LEYDEN	
Charles Hand	(Term Expires 2006)	Mary Glabach	(Term Expires 2004)
Debra Gass	(Term Expires 2004)	Rick Fontaine	(Term Expires 2006)
Sabrina Cutting	(Term Expires 2006)	Peggy Kaepfel	(Term Expires 2004)

NORTHFIELD		WARWICK	
Jed Proujansky	(Term Expires 2004)	Linda Gale	(Term Expires 2004)
Patricia Shearer, Chair	(Term Expires 2004)	Mark Maynard, Co-Chair	(Term Expires 2004)
William Wahlstrom	(Term Expires 2006)	Janice Starmer	(Term Expires 2004)

Pioneer Valley Regional School District

It is a pleasure to submit my sixteenth annual report as Superintendent of Schools for the Pioneer Valley Regional School District.

In 2003 district activities centered on the implementation of state and federal laws and the challenge of adequately funding our schools in a difficult financial climate.

The proliferation of state and federal mandates as a result of the Massachusetts Educational Reform Act of 1991 and the federal No Child Left Behind law accelerated significantly in 2003. This state and federal government involvement in traditionally local issues is proving to be far more extensive than predicted. Whether, ultimately, the effects are positive or negative remains to be seen, but to date the results are mixed.

The Pioneer district, like most districts in the state, has adjusted to Massachusetts Educational Reform. Unfortunately, the funding dried up in 2003 but the requirements did not. Pioneer's performance on the legislation's most prominent feature, the Massachusetts Comprehensive Assessment System (MCAS), is good and getting better.

As we align our curriculum with the state frameworks, provide targeted assistance to individual students, and engage our staff in professional development training our scores will continue to improve. In 2003 all of our graduating seniors passed the English and Math exams and therefore were eligible for diplomas. This places us into an elite group of schools in the state with 100% success rates. Congratulations to staff, students and parents for their contributions and cooperation in 2003.

Pioneer's experience with No Child Left Behind is more troubling. The broad goals of the legislation are fine, but the details are increasingly frustrating. For a district the size of Pioneer many of the law's requirements simply do not make sense. Small, rural school districts, like ours, have unique characteristics that are radically different from large urban systems, for whom the law was designed. The "one size fits all" approach that so characterizes this legislation is illogical and unproductive. Add to that the lack of funding-in Pioneer's case, we received only \$5000 in new money-and it is evident why there is such growing resistance to NCLB throughout the country. To be fair, this is new legislation, with little precedent for its far-reaching regulations. Perhaps in time common sense will prevail. One can only hope.

Each year Pioneer's Professional Development Planning Committee, consisting of staff, students, and parents, develops a Professional Development Program. The goals in 2003/2004 are the following:

- Goal # 1. Curriculum and Assessment. The major focus is the improvement of Math achievement.
- Goal # 2. Best Practices. Emphasis on improving student reading and writing. Special Education, and the ability to respond to open response questions (a priority of all MCAS testing).
- Goal # 3. Technology. Emphasis on the integration of technology into instruction.

In order to achieve these goals we have committed to dozens of activities, hundreds of hours of training, and thousands of dollars. As our students' performance on the MCAS indicates it is money well spent.

Budgets are always a concern and in 2003 the recession only complicated the problem. Once again our towns came through and supported the Pioneer budget at the spring town meetings. Because of that support, our relatively low per pupil costs, and the aggressive pursuit of grants and other revenue sources, we were able to avoid the kinds of programmatic reductions that many of our neighboring districts experienced. Our 2003/2004 budget is virtually level-funded which resulted in some lay-offs but nowhere near the numbers that other schools suffered. Maintaining quality services has assumed an added importance because of the expansion of School Choice and Charter schools. Parents now have many more options than they used to. Pioneer accepts far more students than we lose, in large part because of the high quality of our education and facilities, but compromising on quality will quickly reverse that trend. There is no question that the number of educational options will continue to grow and that Pioneer must be prepared to respond quickly. To date, we are more than holding our own, but it is a volatile situation that bears watching.

Pioneer, like all public schools, is faced with the daunting challenge of a rapidly changing educational landscape. In 2003 we met that challenge. With your continued support we will continue to do so in 2004 and beyond.

Kevin J. Courtney
Superintendent of Schools

Pioneer Valley Regional School District Special Education

This is my sixth annual report as the Administrator of Special Education for the Pioneer Valley Regional School District. We are currently providing one hundred and eighty three (183) students between the ages of three (3) and twenty-two (22) with special education services.

Students who receive special education services have been identified in accordance with state and federal regulations. Such identification is based upon the finding that a student, because of a disability, is unable to progress effectively without special services.

Nearly all of the students identified as having special needs, receive a combination of regular and special education services at the four elementary schools in Bernardston, Leyden, Northfield and Warwick or at Pioneer Valley Regional School. We make great efforts to serve children with disabilities in our local schools whenever possible. A small number of students are placed outside of our school district in alternative day and residential placements.

Special education services provided include: academic support, substantially separate reading and math programs, speech and language therapy, psychological services, occupational therapy, physical therapy, services for the deaf, hard of hearing and visually impaired, and specialized transportation. Programming is provided during the school year and for a small number of students in extended school year programs as deemed necessary by the special education team.

During January 2004, a team from the Massachusetts Department of Education spent a full week reviewing the school district's special education services as one part of a Coordinated Program Review. This was a routine visit that occurs approximately every six years for all public school districts. A written report from this Coordinated Program Review is not yet available. We were told by the visiting team that our special education services were found to be well designed and well implemented.

I would like to thank the teachers, administrators, specialists and support staff from our five schools. Working together, they have created high quality special education programs to serve our students.

Respectfully Submitted,

Gordon B. Parker, Ed.D.
Administrator of Special Education

Northfield Elementary School

I am pleased to submit my first annual town report pertaining to Northfield Elementary School for the period of January 1, 2003 to December 31, 2003. I have been in education for twenty-seven years as a principal and teacher. I have resided in Northfield for the past nineteen years. In my first year as principal of NES, I am impressed with the willingness to seek excellence and the spirit of enthusiasm exhibited by students, faculty, staff and parents. It has been a busy year; one which was filled with hopes and dreams, excitement, and pride.

The school year began on August 27th with an enrollment of 270 students in preschool through grade six. New staff joining the elementary school this year include: Heather Bish, special education teacher; Nolan Kitfield, grade four teacher; and Kristen Whittle, school nurse. We welcomed the return of Kathy Bredin, third grade teacher, from a one year leave of absence. It was with much regret that we accepted the resignation of principal, Geri Smith and fifth grade teacher, Ms. Danielle Birchard. Ms. Smith and Ms. Birchard have left our school to continue their careers elsewhere. We wish them well.

Working with the School Council, we are guided by the goals and objectives defined by our School Improvement Plan. This advisory board meets monthly to help identify school needs, offer budgetary recommendations to the principal, and focus on educational excellence. Each year the School Council develops the School Improvement Plan. This document is posted in the front lobby of the school.

A curriculum area we focused on was mathematics. A new mathematics program, Investigations, was introduced. Teachers attended professional development workshops where they were introduced to the program as well as a new way of teaching mathematical concepts. Research shows that new times require new content. The work in this area will have a positive impact on the educational growth of our students. Curriculum review and study in other content areas will remain an ongoing task.

This year we began a school wide cultural studies program. Japan was the subject of our first comprehensive cultural diversity program. This program provided experiences and opportunities to help our students develop a capacity to appreciate the diverse nature of our world. Two popular performers during this program were Taiko Drummers and Motoko, a storyteller. The children had opportunities to try haiku, calligraphy, brush painting, Japanese language, and origami. The program ended with a celebration and displays throughout the school.

Organizations such as the PTO, the Foundation for Excellence, the Northfield Kiwanis, and the Northfield Cultural Council have continued to support the school this year, both financially and educationally. Thanks go to all who supported NES events during the year. We appreciate your support and assistance.

A consistent program of capital improvements, repairs and maintenance continues to enhance the interior and exterior appearance of the school. The building is well maintained by a superb custodial staff. This year, capital improvements included replacement of stair treads in both the North and South building and electrical upgrades and improvements in the computer lab.

In summary, I feel that we at NES have created a very effective educational program for the elementary school children in Northfield. We have encouraged excellence and provided students with a wide variety of outstanding opportunities through which to learn and grow. I am very appreciative of the cooperative relationship which exists between parents and teachers at NES. Through this cooperative relationship, the professional commitment and caring approach of NES faculty members and the diligent efforts of the students, a positive learning environment for the children of the Northfield community has been established. I am gratified to have the opportunity to serve you as principal of Northfield Elementary School.

Respectfully submitted,

Thomas King, Principal

FRANKLIN COUNTY TECHNICAL SCHOOL DISTRICT

On behalf of the Franklin County Technical School District Committee and its administration, faculty and staff, we submit the annual report for 2003. Total enrollment as of October 1, 2002 was 507 students with town calculations as follows: Bernardston-23; Buckland-14; Colrain-17; Conway-10; Deerfield-2; Erving-10; Gill-9; Greenfield-126; Heath-11; Leyden-11; Montague-78; New Salem-8; Northfield-17; Orange-79; Shelburne-13; Sunderland-5; Warwick-9; Wendell-10; Whately-10; and Non-District-27.

2003 marked the first year that Massachusetts students were required to pass the MCAS in order to receive a high school diploma; all but one student achieved that distinction. On June 7, the Franklin County Technical School awarded diplomas to 110 students and a state endorsed certificate of attainment to one of its members. After graduation, 40% of the students planned to continue their education, 5% entered the military and 51% entered the work force in positions directly related to their vocational area. Those in positions directly related to their field of study had been among the 18 students taking advantage of the school's work coop program prior to graduation.

During 2003, the students from various vocational programs performed an estimated \$61,000 worth of services on projects benefiting the various towns of Franklin County. Additionally, the Franklin County Technical School requires that all students must be involved in character building community service activities. To that end students were involved in: the annual coat drive; canned food drives; the maintenance of trails in Pelham State Park; rubbish pick-up for the businesses on Industrial Boulevard in Montague; the placement of flags on veterans' graves in Colrain; and the preparation of community meals in Montague. Outstanding students displaying the characteristics of honesty, integrity, respect, responsibility and citizenship were honored each month as "Character Counts" recipients.

Spring MCAS results indicated that Franklin County Technical School equaled the state's passing average in English, exceeded it in Math and exceeded it in English and Math combined. In the past three years, Franklin County Technical School has increased its passing rate in English by 20% and in Math by 30%. Based on these results, the Massachusetts Department of Education notified the Franklin County Technical School that it had received an Adequate Yearly Progress (AYP) determination for the third year in a row. Students demonstrated their vocational proficiencies in Information Technology, Welding/Metal Fab, Landscaping and Culinary Arts by winning regional, state and national competitions sponsored by Skills USA, FFA, BPA, Notch Construction, the Lincoln Arc Welding Association and Newbury College.

With substantial decreases in Chapter 70 aid and transportation reimbursements, Franklin County Technical School was forced to make dramatic cuts to its services to students in the form of staff and program reductions. Ten positions, all junior varsity and some varsity sports, the music program and the library/media specialist were among items eliminated from the FY04 budget. The total budget was down 6.5% from FY03.

Despite the fiscal picture, Franklin County Technical School remains committed to its mission of providing challenging academic and vocational programs for the students of Franklin County and looks forward to a ten year re-accreditation team visit from the New England Association of Schools and Colleges (NEASC) in the fall of 2004. Sincere thanks to the citizens of Franklin County for your continued support.

Respectfully submitted,

Clifford J. Fournier, School Committee Chairman
Patricia J. Bassett, Superintendent-Director/Principal

FRED W. WELLS WILL

Funds available for the fiscal year 2003/2004 were \$225,070 (which includes unused scholarship money from 2001/2002 that was reallocated to the scholarship fund).

EDUCATION:

The Trustees received 316 applications for education scholarships and approved 293 students to receive \$192,100. This amount includes the two \$1000 scholarships in honor of Ralph and Hilda Haskins. The Trustees spent many hours on the selection process to ensure that as many students as possible could receive scholarship aid.

HEALTH: Three Health programs were approved totaling \$22,000.

NELCWIT	\$10,000
Community Health Center of Franklin County	\$10,000
Pastoral Counseling Center	\$2,000

AGRICULTURE: An amount of \$10,970 was allowed by the Trustees:

Franklin County Agricultural Fair	\$7055
Heath Agricultural Fair	\$3315
Shelburne Grange Fair	\$ 600

Respectfully submitted,

Theodore G. Penick
Trustee

ZONING BOARD OF APPEALS

The Zoning Board of Appeals is comprised of five regular members and three alternate members for a 3-year term appointed by the Board of Selectmen. The Board meets on the second Monday of each month for business meetings and as posted for hearings. The ZBA acts in a quasi-judicial capacity on the issuance of certain special permit applications, petitions for variances from the Zoning Bylaws and appeals from the acts of the Building Inspector. The Board has the power to receive testimony under oath. Most decisions of the ZBA may be appealed by an aggrieved party to the District, Superior or Land Courts.

The Zoning Board of Appeals acted on several permits/and or variances and granted the following:

- 3 Special Permit applications for use of property including a weaving shop, an electronic repair shop and surface mining.
- 2 Variance applications for building an addition to a home and a garage within the allowable setback.

The following applications were withdrawn by the applicants:

4 Variance applications for renovating a barn into an apartment and for building on lots with inadequate frontage.

Respectfully submitted,
Dianne Salls, Chairperson
William Forrest
Edward Shearer
John Nelson
Marguerite Lentz

Thomas Russell, Associate Member
Ray Clark, Associate Member
Robert Barnes, Associate Member

FRANKLIN COUNTY SOLID WASTE MANAGEMENT DISTRICT

To the Residents of the Solid Waste District:

The Solid Waste District was formed in 1989 to help Franklin County towns manage all aspects of their solid waste – recyclables, organics, hazardous waste, wastewater treatment sludge, and trash. We continue to provide assistance to the twenty-one member towns through administrative support, professional consultation, trainings, and outreach to residents and businesses. Our assistance can be general in nature – filling out paperwork required by the state – or specific – helping a town solve a particular problem.

In addition to the above services, the district continues to oversee the operation of three permanent collection sites for common household hazardous wastes such as oil-based paint and paint-related products, used motor oil, oil filters, antifreeze, fluorescent lights, ballasts, and rechargeable batteries. These sites are open year-round to all district residents. There is a small disposal fee. The sites are located in Bernardston, Colrain, and Conway. Contact the office for details about hours for each site.

In 2003, district towns recycled approximately 2900 tons of paper and 1300 tons of mixed containers. By diverting a total of 4200 tons of recyclables from landfills and incineration, district towns collectively saved over \$275,000 in disposal costs.

The district held its annual household hazardous waste collection in September. On-line registration was a big hit and went smoothly. Almost 425 residents participated, delivering 18 tons of hazardous waste! The participation in 2003 increased slightly but the quantity of waste increased by 6 tons! The new collection site in Charlemont served residents in towns west of the Buckland Highway Department site.

The district also held its third annual "Clean Sweep" bulky waste collection. We added a collection site in Heath. We collected over 75 tons of appliances, scrap metal, bulky items, electronics, tires, and propane tanks. This collection fills a big need for proper disposal of these items.

A new sharps collection program is being put in place. Residents who use hypodermic needles will be able to receive a free sharps disposal box at ten different sites. When the box is full, they can return it to any one of the ten drop-off sites. This program keeps needles out of the trash and recycling and protects worker health.

If you have questions about the District and its programs, call us at 413-772-2438; visit our website at franklincountywastedistrict.org; or visit us at 50 Miles Street in Greenfield.

Jan Ameen - *Executive Director*
Bob Dean, Buckland - *Chair*

Scott McKusick, Bernardston - *Vice-Chair*
Becky Jurek, Heath - *Treasurer*

FRANKLIN REGIONAL COUNCIL OF GOVERNMENTS

425 Main Street, Suite 40, Greenfield, MA 01301-3313
Telephone 413-774-3167 • Fax 413-774-3169 • www.frcog.org
Executive Director • Linda Dunlavy



The Franklin Regional Council of Governments (FRCOG) is pleased to offer this submission to the 2003 Annual Report. The FRCOG is proud to report on its accomplishments of the past year, which have been numerous.

All towns pay a membership assessment to the FRCOG. In recognition of the severe impact of the Massachusetts budget crisis towns are contending with, the FRCOG through staff reductions and use of free cash, level funded its regional services assessment in fiscal year 2003, reduced it by 10% in fiscal year 2004 and the Council has now approved the fiscal year 2005 budget with an additional 4% cut. In part because of these cuts, the FRCOG assessment to towns is still lower than the involuntary cherry sheet assessment of the last year of county government in 1996.

The FRCOG continues to offer a breadth of services to our member towns. Current programs include the regional planning services of economic development, land use, natural resources and transportation planning as well as computerized mapping services to support our planning efforts, engineering, cooperative bidding and purchasing, regional health inspection services, teen advocacy, and our core services that allow us to work on special projects and advocacy. Significant accomplishments in the past year include:

- Secured funding for the Franklin County Local Emergency Planning Committee (LEPC), which is an effort to plan for and coordinate regional response to chemical, natural or other emergencies. Current funding is being used to create a regional natural hazards mitigation plan; to provide emergency response training for all paid and volunteer emergency personnel; and to create a critical facilities database, associated mapping products, and a regional all-hazards response plan.
- Submitted an Executive Order 418 regional certification proposal. Executive Order 418 is a gubernatorial mandate to increase the stock of housing for low and moderate-income citizens of Massachusetts. Each year towns must receive certification that efforts are being made to increase housing development opportunities in order to be eligible for or to receive bonus points for a variety of discretionary grants. This regional submission certifies all Franklin County towns for fiscal year 2004.
- Offered workshops that, with municipal attendance, results in a 5-7% decrease in fiscal year 2005 municipal official liability insurance premiums, which 20 Franklin County towns received.
- Secured \$30,000 of community development funding for each of our 20 communities and are now completing all other aspects of the plans that provide municipalities with natural resource, open space, transportation, housing analysis and planning.
- With a federal environmental grant, assessed whether former industrial sites in Greenfield, Montague, Erving and Monroe contained hazardous materials as a first step toward redevelopment and revitalization of these parcels. Continued funding is expected to expand the assessment to other properties throughout Franklin County.
- Conducted a teen health survey of 1,400 students in 5 Franklin County school districts to establish risk factors and use patterns of tobacco, alcohol and other drug use. The aggregated survey results will be used to create a regional teen support system and drug use prevention plan to be adopted by parents, teen support systems, schools and the community at large.

The Franklin Regional Council of Governments is committed to providing the best possible service to its member towns and to the region. For additional details about FRCOG programs, projects, and services, please contact us for our 2003 Annual Report at 413-774-3167, extension 100.

ACCOUNTANT'S REPORT
TOWN OF NORTHFIELD
BALANCE SHEET FOR THE FISCAL YEAR ENDED JUNE 30, 2003

GENERAL FUND

ASSETS

Cash & Investments			
Gfld Co-op Bank- Checking	(29,246)		
Tax Collector Checking	200		
Gfld Co-op Bank- Sweep Acct.	1,303,251		
MMDT-Combined Investment	111,678		
State St- Oth S/T Inv	413,696		
Unibank Investment Acct.	255,109	2,054,688	
Cash Due To/From Oth Funds	(57,100)	(57,100)	
Accounts Receivable			
Personal Property Taxes			
Prior years	1,071		
2001	227		
2002	591		
2003	650	2,539	
Real Estate Taxes			
2000	(26)		
2001	7,827		
2002	33,937		
2003	69,251		
2004	(1,373)	109,616	
Allowance for Abate & Exempt			
Prior years	(1,149)		
2000	(1,337)		
2001	(11,628)		
2002	(7,591)		
2003	(7,653)		
2004	0	(29,358)	82,797
Tax Liens		38,556	38,556
Motor Vehicle Excise		41,678	
Farm Animal Excise		469	42,147
Sewer Use	2002	8,169	
	2003	(1,604)	
Sewer Liens		1,545	8,110
Other Assets			
Prepaid Expenses			825
			2,170,023
			=====

LIABILITIES & FUND BALANCE

Warrants Payable		40,401	
Accounts Payable		105,630	
Accrued Payrolls Payable		8,594	
Fees Payable		543	
Payroll Withholdings		76	
Other Liabilities			
Due to Other Govts	(14)		
Unclaimed Checks	3,566		
Bid Bonds	3,941	7,493	
Deferred Revenue			
Property Taxes 1995	(87)		
Property Taxes 1996	(89)		
Property Taxes 1997	(142)		
Property Taxes 1998	0		
Property Taxes 1999	0		
Property Taxes 2000	(1,122)		
Property Taxes 2001	(3,574)		
Property Taxes 2002	26,937		
Property Taxes 2003	62,249		
Property Taxes 2004	(1,373)		
Tax Liens	38,556		
Motor Vehicle Excise	41,678		
Other Excise	469		
Sewer Use	6,564		
Sewer Liens	1,545	171,611	
Fund Balance			
Res-Debt Excl Ammort	31,854		
Res-Debt OverApprop-PVRS	257,505		
Res-Continuing Approps	431,109		
Res-Expenditures	696,082		
Unreserved	419,125	1,835,675	
			2,170,023
			=====

HIGHWAY IMPROVEMENTS FUND

ASSETS		LIABILITIES & FUND BALANCE	
Cash- due to/from Genl Fund	(49,694)	Accounts Payable	1,567
Due from Comm of Mass	561,051	Deferred Revenue	561,051
		Fund Bal-Ch53A	(20,862)
		Fund Bal-Ch53B	(8,830)
		Fund Bal-Ch127	(21,569)
	511,357		511,357
	=====		=====

TOWN GRANTS FUND

ASSETS		LIABILITIES & FUND BALANCE	
Arts Council Savings	1,443	Accrued Payrolls Payable	2,227
Cash-due from Genl Fund	21,671	Fund Balances	
		Arts Council	1,853
		Police Mobiliz Det	(677)
		Cte Crim Justice	91
		Police Vest Reimb	70
		Cmtty Policing	5,695
		Police Reg Stdy	1,000
		DARE	482
		COA	2,356
		Library LIG/MEG	4,386
		Title V Septic	5,631
	23,114		20,887
	=====		=====

RECEIPTS RESERVED FOR APPROPRIATION

ASSETS		LIABILITIES & FUND BALANCE	
Cash-Due from General Fund	68,133	Fund Balances	
		Road Mach Earnings	7,006
		Sale of Real Estate	5,569
		Sale Low Value Land	98
		Sale of Cem Lots	49,284
		Dog Fund	6,176
	68,133		68,133
	=====		=====

REVOLVING FUNDS AND GIFTS

ASSETS

Recreation Checking	21,675
Ladder Fund Savings	66
Cash-Due from Genl Fund	15,772

LIABILITIES & FUND BALANCE

Unclaimed Cks- Rec Revolv		40
Fund Balances		
Rec Revolv	21,438	
Ladder Gifts	66	
Police Gifts	22	
Drug Forfeiture	8	
Childrens Book Gifts	399	
Historical Comm Gift	57	
Maint Cem Markers	580	
Library Gifts	1,593	
Misc. Donations	16	
Cable TV Revolv	0	
EMT Gifts	170	
COA Gifts	5,096	
NHM Emerg Serv	0	
Vt Yankee Training	339	
Cons Comm Fees	6,424	
Map Framing Gifts	105	
Veterans Memorial	1,160	37,473

37,513

37,513

TRUST FUNDS

ASSETS

M Alexander-Checking	14,080
M Alexander-CDs	79,242
P. Bowman-Invest. Acct	81,342
Trust Funds- Invest. Acct	208,238
Cash-Due from Genl Fund	1,218
	384,120

LIABILITIES & FUND BALANCE

Accrued Payrolls Payable		450
Fund Balances- Non Expendable		
PC Center Cem	15,638	
Belcher Cem	2,000	
J Cowles Cem	2,000	
C Stearns Cem	500	
F Lane Cem	202	
PC West Nfld Cem	6,052	
Priest, et ux Cem	7,292	
L Holton Cem	101	
PC Nfld Farms	9,102	
PC Mt Hermon Cem	4,975	
M Callander Cem	500	
PC Pentecost Cem	6,350	
PC So. Mtn. Cem	100	

Bowman Library	78,193	
Belcher Library	9,739	
C Dickinson Library	3,000	
M Montague Library	2,010	
DAR Book Fund	100	
Holton Library	500	
McGowan Library	8,182	
Charity- Various	21,450	
Surplus Rev- School	1,600	
Belcher Ctr. School	2,000	181,586
Fund Balances-Expendable		
PC Center Cem	7,914	
PC West Nfld Cem	(320)	
PC Nlfd Farms	1,865	
PC Mt Hermon Cem	3,888	
PC Pentecost Cem	(73)	
PC So. Mtn. Cem	54	
Bowman Library	2,795	
Belcher Library	4,611	
C Dickinson Library	1,376	
M Montague Library	1,269	
DAR Book Fund	179	
Holton Library	238	
Merriman Library	1,471	
E Jackson Library	389	
M Stanley Library	580	
R Giles Library	2,709	
McGowan Library	1,472	
Library Bldg Fund	4,372	
M Alexander Charity	86,372	
L Evans Charity	7,046	
G Morgan Charity	12,516	
R Evans Charity	2,749	
M Starkweather Char	38,096	
E Alexander Charity	12,177	
Surplus Rev- School	936	
Belcher Ctr. School	2,800	
E Jackson- Town	1,903	
W Parker-Mnt Mrkrs	1,829	
Tercentenary Comm	871	202,084
	384,120	384,120
	=====	=====

STABILIZATION FUND

ASSETS

MMDT Investment Acct

10,997

LIABILITIES & FUND BALANCE

Fund Balance

10,997

10,997

10,997

AGENCY FUNDS

ASSETS

Cash-Due from General Fund

0

LIABILITIES & FUND BALANCE

Police Outside Detail Payable

0

GENERAL LONG TERM DEBT

ASSETS

Amts to be Provided for Pmt of Debt

1,751,886

LIABILITIES & FUND BALANCE

Bonds-Issued 7/92 School

1,190,000

Bonds-Issued 7/92 Sewer

140,000

Bonds-Issued 7/93 Sewer

421,886

1,751,886

COMBINED STATEMENT OF
REVENUES, EXPENDITURES, & CHANGES IN FUND BALANCES
ALL ACCOUNT TYPES
FOR THE FISCAL YEAR ENDED JUNE 30, 2003

	General Fund	Special Revenue	Capital Projects	Trust Funds	Total (Memorandum)
Revenues					
Taxes	3,877,211	0	0	0	3,877,211
Charges for Services	199,368	12,352	0	0	211,720
Licenses & Permits	49,976	5,585	0	0	55,561
Fines & Forfeitures	40,997	0	0	0	40,997
Other Deptmntal Revenue	0	5,152	0	0	5,152
Revenue from the State	517,058	718,103	0	0	1,235,161
Other Intergovmtal Revenue	0	19,120	0	0	19,120
Miscellaneous Revenue	283,978	0	0	0	283,978
Interest on Investments	33,783	193	0	8,166	42,142
Contributions & Donations	0	11,390	0	2,225	13,615
Total Revenues	5,002,371	771,895	0	10,391	5,784,657
Expenditures					
General Government	340,171	457,120	0	0	797,291
Public Safety	286,765	83,336	0	0	370,101
Education	3,028,863	0	0	0	3,028,863
Public Works & Facilities	854,970	51,261	0	4,577	910,808
Health & Human Services	36,365	3,652	0	0	40,017
Culture & Recreation	138,013	54,138	0	1,446	193,597
Capital Outlay	0	0	0	0	0
Debt Principal	217,859	0	0	0	217,859
Debt Interest	109,777	0	0	0	109,777
Temporary Loan Interest	0	0	0	0	0
Intergovmtal Assessments	33,399	0	0	0	33,399
Insurance & Empl Benefits	278,366	0	0	0	278,366
Total Expenditures	5,324,548	649,507	0	6,023	5,980,078
Excess of revenues over (under) expenditures	(322,177)	122,388	0	4,368	(195,421)
Other financing sources (uses)		0	0	0	0
Transfers from other Funds	231,340	0	0	1,802	233,142
Transfers to other Funds	0	(7,303)	(1,839)	(224,000)	(233,142)
Proceeds from Bond Issue	0	0	0	0	0
Total other financing sources (uses)	231,340	(7,303)	(1,839)	(222,198)	0
Excess of revenues & other sources over (under) expenditures & other uses	(90,837)	115,085	(1,839)	(217,830)	(195,421)
Fund Balance June 30, 2002	1,926,511	(39,855)	1,839	612,497	2,500,992
Fund Balance June 30, 2003	1,835,674	75,230	0	394,667	2,305,571

COMBINING STATEMENT OF
REVENUES, EXPENDITURES, & CHANGES IN FUND BALANCES
SPECIAL REVENUE FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2003

	Ch 90 Hwy Imprvmnt	EOCD Block Grant	State aid to Library	Cultural Council	Elderly Programs	Title V Septic
Revenues						
Taxes						
Charges for Services						
Licenses & Permits						
Fines & Forfeitures						
Other Deptmntal Revenue						
Revenue from the State	191,578	457,120	3,151	2,000	4,944	
Other Intergovmtal Revenue						
Miscellaneous Revenue						
Interest on Investments				23		
Contributions & Donations						
Total Revenues	191,578	457,120	3,151	2,023	4,944	0
Expenditures						
General Government		457,120				
Public Safety						
Education						
Public Works & Facilities	51,261					
Health & Human Services					1,289	2,363
Culture & Recreation			3,741	2,231		
Capital Outlay						
Debt Principal						
Debt Interest						
Temporary Loan Interest						
Intergovmtal Assessments						
Insurance & Empl Benefits						
Total Expenditures	51,261	457,120	3,741	2,231	1,289	2,363
Excess of revenues over (under) expenditures	140,317	0	(590)	(208)	3,655	(2,363)
Other financing sources (uses)						
Transfers from other Funds						
Transfers to other Funds						
Proceeds from Bond Issue						
Total other financing sources (uses)	0	0	0	0	0	0
Excess of revenues & other sources over (under) expenditures & other uses	140,317	0	(590)	(208)	3,655	(2,363)
Fund Balance June 30, 2002	(191,578)	0	4,977	2,061	(1,299)	7,994
Fund Balance June 30, 2003	(51,261)	0	4,387	1,853	2,356	5,631

	Pol Regliz Study	DARE Grants	Cte Crim Justice	Police Mobiliz	Community Policing	Police Vest Reimb
Revenues						
Taxes						
Charges for Services						
Licenses & Permits						
Fines & Forfeitures						
Other Deptmtal Revenue						
Revenue from the State			15,500	2,077	40,019	1,714
Other Intergovmtal Revenue						
Miscellaneous Revenue						
Interest on Investments						
Contributions & Donations						
Total Revenues	0	0	15,500	2,077	40,019	1,714
Expenditures						
General Government						
Public Safety		6,177	15,409	2,755	48,633	1,644
Education						
Public Works & Facilities						
Health & Human Services						
Culture & Recreation						
Capital Outlay						
Debt Principal						
Debt Interest						
Temporary Loan Interest						
Intergovmtal Assessments						
Insurance & Empl Benefits						
Total Expenditures	0	6,177	15,409	2,755	48,633	1,644
Excess of revenues over (under) expenditures	0	(6,177)	91	(678)	(8,614)	70
Other financing sources (uses)						
Transfers from other Funds						
Transfers to other Funds						
Proceeds from Bond Issue						
Total other financing sources (uses)	0	0			0	0
Excess of revenues & other sources over (under) expenditures & other uses	0	(6,177)	91	(678)	(8,614)	70
Fund Balance June 30, 2002	1,000	6,658	0	0	14,309	0
Fund Balance June 30, 2003	1,000	481	91	(678)	5,695	70

	Dog Fund	Sale of R.E.	Sale of Cem Lots	Machine Earnings	Sale Low Val Land	Rec Revolving
Revenues						
Taxes						
Charges for Services						12,352
Licenses & Permits	5,114					
Fines & Forfeitures						
Other Deptmntal Revenue			3,825			
Revenue from the State						
Other Intergovmtal Revenue						
Miscellaneous Revenue						89
Interest on Investments						
Contributions & Donations						
Total Revenues	5,114	0	3,825	0	0	12,441
Expenditures						
General Government						
Public Safety						
Education						
Public Works & Facilities						
Health & Human Services						
Culture & Recreation						6,513
Capital Outlay						
Debt Principal						
Debt Interest						
Temporary Loan Interest						
Intergovmtal Assessments						
Insurance & Empl Benefits						
Total Expenditures	0	0	0	0	0	6,513
Excess of revenues over (under) expenditures	5,114	0	3,825	0	0	5,928
Other financing sources (uses)						
Transfers from other Funds						
Transfers to other Funds	(1,325)					
Proceeds from Bond Issue						
Total other financing sources (uses)	(1,325)	0	0	0	0	0
Excess of revenues & other sources over (under) expenditures & other uses	3,789	0	3,825	0	0	5,928
Fund Balance June 30, 2002	2,386	5,569	45,459	7,006	98	15,510
Fund Balance June 30, 2003	6,175	5,569	49,284	7,006	98	21,438

	Cable TV Revolving	Cable TV Access	Conserv Comm Fees	Map Frame & Misc Gifts	Pol Dpt Gifts	DARE Prog Donations
Revenues						
Taxes						
Charges for Services						
Licenses & Permits	471					
Fines & Forfeitures						
Other Deptmtal Revenue			1,327			
Revenue from the State						
Other Intergovmtal Revenue		19,120				
Miscellaneous Revenue						
Interest on Investments						
Contributions & Donations						
Total Revenues	471	19,120	1,327	0	0	0
Expenditures						
General Government						
Public Safety						214
Education						
Public Works & Facilities						
Health & Human Services						
Culture & Recreation	585	39,120				
Capital Outlay						
Debt Principal						
Debt Interest						
Temporary Loan Interest						
Intergovmtal Assessments						
Insurance & Empl Benefits						
Total Expenditures	585	39,120	0	0	0	214
Excess of revenues over (under) expenditures	(114)	(20,000)	1,327	0	0	(214)
Other financing sources (uses)						
Transfers from other Funds						
Transfers to other Funds	(278)					
Proceeds from Bond Issue						
Total other financing sources (uses)	(278)	0	0	0	0	0
Excess of revenues & other sources over (under) expenditures & other uses	(392)	(20,000)	1,327	0	0	(214)
Fund Balance June 30, 2002	392	20,000	5,097	121	22	214
Fund Balance June 30, 2003	0	0	6,424	121	22	0

	Ladder Fnd Donations	C.O.A. Gifts	Vt Yankee Training	Library Gifts	Childrens Book Fund	Veterans Memorial
Revenues						
Taxes						
Charges for Services						
Licenses & Permits						
Fines & Forfeitures						
Other Deptmntal Revenue						
Revenue from the State						
Other Intergovmtal Revenue						
Miscellaneous Revenue						
Interest on Investments	81					
Contributions & Donations		318	921	1,791		860
Total Revenues	81	318	921	1,791	0	860
Expenditures						
General Government						
Public Safety			582			
Education						
Public Works & Facilities						
Health & Human Services						
Culture & Recreation				1,440	508	
Capital Outlay						
Debt Principal						
Debt Interest						
Temporary Loan Interest						
Intergovmtal Assessments						
Insurance & Empl Benefits						
Total Expenditures	0	0	582	1,440	508	0
Excess of revenues over (under) expenditures	81	318	339	351	(508)	860
Other financing sources (uses)						
Transfers from other Funds						
Transfers to other Funds	(5,700)					
Proceeds from Bond Issue						
Total other financing sources (uses)	(5,700)	0	0	0	0	0
Excess of revenues & other sources over (under) expenditures & other uses	(5,619)	318	339	351	(508)	860
Fund Balance June 30, 2002	5,685	4,778	0	1,242	907	300
Fund Balance June 30, 2003	66	5,096	339	1,593	399	1,160

	Historic Comm Gift	Drug Forfeiture	Vt Yankee Civil Defense	NMH Emerg Serv Gift	EMT Gifts
Revenues					
Taxes					
Charges for Services					
Licenses & Permits					
Fines & Forfeitures					
Other Deptmtal Revenue					
Revenue from the State					
Other Intergovmtal Revenue					
Miscellaneous Revenue					
Interest on Investments					
Contributions & Donations				7,500	
Total Revenues	0	0	0	7,500	0
Expenditures					
General Government					
Public Safety			1,000	6,922	
Education					
Public Works & Facilities					
Health & Human Services					
Culture & Recreation					
Capital Outlay					
Debt Principal					
Debt Interest					
Temporary Loan Interest					
Intergovmtal Assessments					
Insurance & Empl Benefits					
Total Expenditures	0	0	1,000	6,922	0
Excess of revenues over (under) expenditures	0	0	(1,000)	578	0
Other financing sources (uses)					
Transfers from other Funds					
Transfers to other Funds					
Proceeds from Bond Issue					
Total other financing sources (uses)	0	0	0	0	0
Excess of revenues & other sources over (under) expenditures & other uses	0	0	(1,000)	578	0
Fund Balance June 30, 2002	57	8	1,000	(578)	170
Fund Balance June 30, 2003	57	8	0	0	170

	Gft Maint Cem Mrkrs	Grand Total Special Revenue
Revenues		
Taxes		0
Charges for Services		12,352
Licenses & Permits		5,585
Fines & Forfeitures		0
Other Deptmntal Revenue		5,152
Revenue from the State		718,103
Other Intergovmtal Revenue		19,120
Miscellaneous Revenue		0
Interest on Investments		193
Contributions & Donations		11,390
Total Revenues	0	771,895
Expenditures		
General Government		457,120
Public Safety		83,336
Education		0
Public Works & Facilities		51,261
Health & Human Services		3,652
Culture & Recreation		54,138
Capital Outlay		0
Debt Principal		0
Debt Interest		0
Temporary Loan Interest		0
Intergovmtal Assessments		0
Insurance & Empl Benefits		0
Total Expenditures	0	649,507
Excess of revenues over (under) expenditures	0	122,388
Other financing sources (uses)		
Transfers from other Funds		0
Transfers to other Funds		(7,303)
Proceeds from Bond Issue		0
Total other financing sources (uses)	0	(7,303)
Excess of revenues & other sources over (under) expenditures & other uses	0	115,085
Fund Balance June 30, 2002	580	(39,855)
Fund Balance June 30, 2003	580	75,230

COMBINING STATEMENT OF
REVENUES, EXPENDITURES, & CHANGES IN FUND BALANCE
CAPITAL PROJECTS FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2003

	Infil/Inflow Sewer	Grand Total Capital Projects
Revenues		
Taxes		0
Charges for Services		0
Licenses & Permits		0
Fines & Forfeitures		0
Other Deptmntal Revenue		0
Revenue from the State		0
Other Intergovmtal Revenue		0
Miscellaneous Revenue		0
Interest on Investments		0
Contributions & Donations		0
Total Revenues	0	0
Expenditures		
General Government		0
Public Safety		0
Education		0
Public Works & Facilities		0
Health & Human Services		0
Culture & Recreation		0
Capital Outlay		0
Debt Principal		0
Debt Interest		0
Temporary Loan Interest		0
Intergovmtal Assessments		0
Insurance & Empl Benefits		0
Total Expenditures	0	0
Excess of revenues over (under) expenditures	0	0
Other financing sources (uses)		0
Transfers from other Funds		0
Transfers to other Funds	(1,839)	(1,839)
Proceeds from Bond Issue		0
Total other financing sources (uses)	(1,839)	(1,839)
Excess of revenues & other sources over (under) expenditures & other uses	(1,839)	(1,839)
Fund Balance June 30, 2002	1,839	1,839
Fund Balance June 30, 2003	0	0

COMBINING STATEMENT OF
REVENUES, EXPENDITURES, & CHANGES IN FUND BALANCES
TRUST FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2003

	Cemetery P C Funds	Library Trust Funds	Other Trust Funds	Stabiliz Fund	Grand Total Trust Funds
Revenues					
Taxes					0
Charges for Services					0
Licenses & Permits					0
Fines & Forfeitures					0
Other Deptmntal Revenue					0
Revenue from the State					0
Other Intergovmtal Revenue					0
Miscellaneous Revenue					0
Interest on Investments	833	2,594	3,398	1,341	8,166
Contributions & Donations	2,125	100			2,225
Total Revenues	2,958	2,694	3,398	1,341	10,391
Expenditures					
General Government					0
Public Safety					0
Education					0
Public Works & Facilities	4,577				4,577
Health & Human Services					0
Culture & Recreation		1,446			1,446
Capital Outlay					0
Debt Principal					0
Debt Interest					0
Temporary Loan Interest					0
Intergovmtal Assessments					0
Insurance & Empl Benefits					0
Total Expenditures	4,577	1,446	0	0	6,023
Excess of revenues over (under) expenditures	(1,619)	1,248	3,398	1,341	4,368
Other financing sources (uses)					
Transfers from other Funds				1,802	1,802
Transfers to other Funds				(224,000)	(224,000)
Proceeds from Bond Issue					0
Total other financing sources (uses)	0	0	0	(222,198)	(222,198)
Excess of revenues & other sources over (under) expenditures & other uses	(1,619)	1,248	3,398	(220,857)	(217,830)
Fund Balance June 30, 2002	69,760	121,935	188,948	231,854	612,497
Fund Balance June 30, 2003	68,141	123,183	192,346	10,997	394,667

DETAIL REVENUE REPORT- GENERAL FUND
July 1, 2002- June 30, 2003

Taxes

Personal Property Taxes	242,982	
Real Estate Taxes	3,277,246	
Tax Liens Redeemed	13,149	
Ch 61 & 61A Special Assessments	1,770	
Motor Vehicle Excise	296,969	
Farm Animal Excise	3,239	
Classified Forest Lands Excise	1,304	
Penalty & Int, Prop Taxes	15,244	
Penalty & Int, Excise Taxes	2,800	
Penalty & Int, Tax Liens	4,865	
Penalty & Int, Sewer Use Tax	201	
Payments in Lieu of Taxes	17,442	3,877,211

Charges for Services

Sewer Use	147,979	
Sewer Dumping Fees	0	
Sewer Permanent Priviledge	2,150	
Transfer Station	21,007	
Use of Copy Machine	330	
Use of Fax Machine-Library	211	
Street Lists, Bylaws, Maps, Mail	1,541	
Accident Reports	126	
RMV Non-Renewal Fees	3,060	
Building Inspection Fees	0	
Fire Department Inspections	1,445	
Admin Fee-Police Outside Detail	2,398	
Board of Appeals Fees	375	
Conservation Commission Fees	54	
Planning Board Fees	325	
Certificate Filing-Tax Liens	337	
Assessors Filing Fees	0	
Town Hall Rent	30	
Cell Tower Lease	18,000	199,368

Licenses & Permits

Alcoholic Bev Licenses	1,550	
Other Licenses	600	
Other Misc Permits	100	
F.I.D. & Pistol Permits	1,275	
Building Permits	27,692	
Wiring Permits	7,259	
Gas Permits	1,339	
Plumbing Permits	3,392	
Disposal & Septic Permits	5,679	
Other Bd of Health Permits	1,090	49,976

Fines & Forfeitures

Court Fines	780	
Registry Motor Veh- CMVI Fines	36,750	
Non-criminal Dispositions	0	
Library Fines	1,988	
Dog Fines	1,444	
False Alarms	0	
By-law Violation Fines	35	40,997

State Revenue

Expanded Polling Hours	282	
State Owned Land	15,393	
Abatements- Veterans, Blind, Elde	19,740	
School Construction Aid	181,855	
Police Career Incentive	1,878	
Lottery, Beano & Charity	276,384	
Highway Fund- Ch81	0	
Emergency Management Aid	21,526	
Sewer Rate Relief	0	517,058

Miscellaneous Revenues & Interest

FCRHA-EOCD Hsg Rehab Loan Repmts	0	
PVRS-Premium on Bond Issue	257,003	
Other Misc Revenue	26,975	
Interest on Investments	33,783	317,761

TOTAL REVENUES

5,002,371

Other Financing Sources

Trsf from Capital Project	37	
Trsf from Other Special Revenue	7,303	
Trsf from Stabilization Fund	224,000	

TOTAL OTHER FINANCING SOURCES

231,340

TOWN OF NORTHFIELD
GENERAL FUND APPROPRIATION BALANCES

FOR THE YEAR ENDING JUNE 30, 2003

	ORIGINAL BUDGET	ADJ/TRSFS	SPENT	BALANCE TO CLOSE	BALANCE TO FY 03
MODERATOR SALARY	1.00		0.00	1.00	0.00
MODERATOR EXPENSE	80.00		20.00	60.00	0.00
SELECTMEN SALARIES	4722.00		4722.00	0.00	0.00
ADMIN ASST SALARY	41260.00		41258.36	1.64	0.00
SECRETARY SALARY	26615.00		26008.58	606.42	0.00
SELECTMEN EXPENSE	10000.00		9161.91	838.09	0.00
ADMIN ASST EXPENSE	1000.00		676.98	323.02	0.00
FINANCE COMM EXPENSE	1450.00		1089.50	360.50	0.00
RESERVE FUND	10000.00	-5118.01	0.00	4881.99	0.00
ACCOUNTANT SALARY	18840.00		18840.00	0.00	0.00
ACCOUNTANT EXPENSE	335.00	125.00	429.50	30.50	0.00
ASSESSORS SALARIES	5302.00		5302.00	0.00	0.00
ASSESSORS CLERK SALARY	26201.00		26189.28	11.72	0.00
ASSISTANT ASSESSOR	5000.00		4999.94	0.06	0.00
ASSESSORS EXPENSE	10870.00		10232.32	637.68	0.00
PRESERVE ASSESS RECORDS	275.00	8000.00	6861.00	0.00	1414.00
ASSESSORS DIGITAL MAPS	849.00		0.00	0.00	849.00
APPRAISAL NFLD MTN PROJ	15000.00	-3065.00	7776.00	0.00	4159.00
ASSESSORS COMPUTER	9800.00	-6000.00	3697.05	102.95	0.00
ASSESSORS REVALUATION	0.00	8000.00	7200.00	0.00	800.00
TREASURER SALARY	8619.00		8619.00	0.00	0.00
TREASURER EXPENSE	3000.00		2720.69	279.31	0.00
TAX COLLECTOR SALARY	8619.00		8619.00	0.00	0.00
TAX COLLECTOR EXPENSE	5000.00		3985.30	1014.70	0.00
TOWN LEGAL COUNSEL	15000.00		11451.03	3548.97	0.00
COMPUTER SUPPLY/SERVICE	6728.00		6569.24	158.76	0.00
COMPUTERS 5/98	2657.06		1934.00	0.00	723.06
T HALL INTERNET ACCESS	5200.00		4522.00	678.00	0.00
COMPUTERS 5/03	0.00	1000.00	1000.00	0.00	0.00
TAX TITLE FORECLOSURE	2300.00		1533.30	766.70	0.00
COPY MACHINE SUPPL/SERVICE	2300.00		1581.06	718.94	0.00
TOWN CLERK SALARY	19590.00		19590.00	0.00	0.00
TOWN CLERK EXPENSE	1685.00		1270.06	414.94	0.00
TOWN CLERK RECORDS	1120.44		1100.00	0.00	20.44
ELECTIONS & REGISTRATIONS	5250.00	1401.18	6651.18	0.00	0.00
CONSERV COMMISSION	1682.00		736.94	945.06	0.00
CONSERV COMMISSION-BILL OF PR YR	0.00	65.00	65.00	0.00	0.00
PLANNING BOARD	1450.00		629.77	820.23	0.00
ZONING/APPEALS BOARD	2800.00		931.95	1868.05	0.00
LAND DAMAGES	1.00		0.00	1.00	0.00
MASS A.P.R. PROGRAM	15000.00		0.00	0.00	15000.00
PLANNING GRANT MATCH	1000.00	-1000.00	0.00	0.00	0.00
CLARIFY BYLAWS	3075.77		307.55	0.00	2768.22
TOWN HALL CUSTODIAN	9999.00		9077.16	921.84	0.00
BLDG MAINT PERSON	29753.00		21751.20	8001.80	0.00
BLDG MAINT PERSON EXPENSE	1700.00		466.66	1233.34	0.00
CUSTODIAN EXPENSE	100.00		0.00	100.00	0.00
TOWN HALL MAINT	20600.00		18191.95	2408.05	0.00
TOWN HALL WIRING	3501.01		3501.01	0.00	0.00
TOWN HALL SEAL WALL	4800.00		0.00	0.00	4800.00
TOWN HALL ROOF STM 6/97 & ATM 5/99	10000.00		0.00	0.00	10000.00
TOWN HALL CODE VIOLATIONS	1174.68		1174.68	0.00	0.00
DESIGN ELEVATOR & HANDICAPPED	12000.00		8880.00	0.00	3120.00
TOWN HALL- RELATED PROJECTS	2000.00	3000.00	5000.00	0.00	0.00
BLDG MAINT WORKSHOP	1500.00		499.53	0.00	1000.47
TOWN REPORTS	3000.00		496.96	2503.04	0.00
TOWN CLOCK	150.00		0.00	150.00	0.00
DERELICT HOUSE	19494.58		12850.00	6644.58	0.00

TOWN OF NORTHFIELD
GENERAL FUND APPROPRIATION BALANCES
FOR THE YEAR ENDING JUNE 30, 2003

	ORIGINAL BUDGET	ADJ/TRSFS	SPENT	BALANCE TO CLOSE	BALANCE TO FY 03
POLICE WAGES & SALARIES	146162.00		145971.92	190.08	0.00
POLICE OPER EXPENSE	22025.00		21848.95	176.05	0.00
POLICE STATION	105000.00	-105000.00	0.00	0.00	0.00
FIRE DEPT SALARIES	4141.00		4141.00	0.00	0.00
FIRE DEPT WAGES	30237.00		22624.74	7612.26	0.00
FIRE DEPT OPER EXP	11000.00		10619.75	380.25	0.00
HOSE & EQUIPMENT	7500.00		6851.20	648.80	0.00
INSPECTION FEES	2000.00		1425.00	575.00	0.00
HYDRANTS	5460.00		5460.00	0.00	0.00
MAINT FIRE STATION	9500.00		9143.15	356.85	0.00
FIRE PONDS/WATERHOLES	3000.00		49.62	55.38	2895.00
REPAIR/PAINT FIRE STATION	1176.00		0.00	0.00	1176.00
PERSONAL ALERT DEVICES	4500.00		0.00	0.00	4500.00
FIRE TRUCK	235000.00	29700.00	0.00	0.00	264700.00
EMT WAGES & SALARIES	11842.00		8282.40	3559.60	0.00
EMT EXPENSES	4900.00		3356.74	1543.26	0.00
EMT TRAINING	1593.00		0.00	0.00	1593.00
BLDG INSPECTOR SALARY	19856.00		19855.68	0.32	0.00
BLDG INSPECTOR EXPENSE	2590.00		1196.22	1393.78	0.00
GAS INSPECTIONS	1500.00		864.00	636.00	0.00
WIRE INSPECTOR PROGRAM	12533.00		12532.01	0.99	0.00
CIVIL DEFENSE	750.00		726.85	23.15	0.00
DOG OFFICER SALARY	2551.00		2550.96	0.04	0.00
DOG OFFICER EXPENSE	1450.00		761.46	688.54	0.00
TREE DEPT WAGES & EXPENSE	8500.00		7775.00	725.00	0.00
CONSTABLES WAGES	637.00	91.16	728.16	0.00	0.00
CONSTABLES EXPENSE	30.00		0.00	30.00	0.00
FENCE VIEWERS, ETC	1.00		0.00	1.00	0.00
HEPATITIS SHOTS	1856.50		0.00	0.00	1856.50
RABIES SHOTS	595.00		0.00	0.00	595.00
ELEM SCH CAPITAL REPAIRS	5547.97	-5047.97	0.00	0.00	500.00
ELEM SCH CAPITAL REPAIRS FY 01	1220.18	-1220.18	0.00	0.00	0.00
ELEM SCH DRAINAGE	3000.00	-3000.00	0.00	0.00	0.00
ELEM SCH CAPITAL REPAIRS FY 02	2623.99		2380.00	0.00	243.99
ELEM SCH COMPUTERS	1464.20	-1464.20	0.00	0.00	0.00
ELEM SCH COMMUNIC SYSTEM	28153.00	8732.35	30000.00	6885.35	0.00
PIONEER VALLEY REG SCH	2451957.00		2451590.00	367.00	0.00
PVRS-TEACHERS SAL DEFERRAL	4536.47		4536.47	0.00	0.00
PVRS BLDG PROJ ASSESSMENT	339977.27	see footnote	306104.98	33872.29	0.00
PVRS CENTRAL OFFICE PROJ	4396.00		4396.00	0.00	0.00
FRKLN CTY TECH SCHOOL	219742.00		219742.00	0.00	0.00
FRKLN CTY TECH SCHOOL CAPITAL ASSESSMENT	10114.00		10114.00	0.00	0.00
HIGHWAY SUPT EXPENSE	6480.00		6057.74	422.26	0.00
HIGHWAY DEPT WAGES	200714.00	5431.94	206145.94	0.00	0.00
HWY, BRIDGES & RAILS	125000.00		123256.88	1743.12	0.00
OILING & STONING	60000.00		59999.47	0.53	0.00
HIGHWAY TOOLS	1200.00		942.84	257.16	0.00
SIDEWALKS	28200.00		0.00	0.00	28200.00
REPAIR BRIDGES	3615.36		0.00	0.00	3615.36
OLD WENDELL ROAD	16332.01		3712.95	0.00	12619.06
SNOW REMOVAL EXPENSE	51800.00		50765.64	1034.36	0.00
STREET LIGHTS	12500.00		11748.13	751.87	0.00
MACHINERY MAINTENANCE	74000.00		73289.38	710.62	0.00
MAINT HIGHWAY GARAGE	4000.00	1412.67	5412.67	0.00	0.00
HWY BOUNDS,SURVEY,LISTS	1.00		0.00	1.00	0.00
HWY DEPT TRUCK	0.00	84000.00	83922.00	78.00	0.00
PURCH EQUIP-HWY DEPT	10811.00		0.00	0.00	10811.00
SURVEY BOUNDS TOWN WAYS	1500.00		0.00	0.00	1500.00
HWY GARAGE ROOF	0.00	5000.00	3988.40	1011.60	0.00
SOLID WASTE DISTRICT	5122.00		5122.00	0.00	0.00
WASTE DISPOSAL	148600.00		119584.99	29015.01	0.00

TOWN OF NORTHFIELD
GENERAL FUND APPROPRIATION BALANCES
FOR THE YEAR ENDING JUNE 30, 2003

	ORIGINAL BUDGET	ADJ/TRSFS	SPENT	BALANCE TO CLOSE	BALANCE TO FY 03
SEWER COMM SALARIES	1193.00		1163.64	29.36	0.00
SEWER DEPT WAGES	56187.00		52885.78	3301.22	0.00
SEWER DEPT COLLECTOR	587.00		587.00	0.00	0.00
SEWER COMM EXPENSE	67.00		0.00	67.00	0.00
OP & MAINT SEWER PLANT	67071.00		42664.06	24406.94	0.00
SEWER-DICKINSON LIBRARY	2500.00		0.00	0.00	2500.00
WWTP SAFETY/LAB EQUIP	349.15		349.15	0.00	0.00
WWTP O&M FY02 ENCUMB	3362.40		0.00	3362.40	0.00
WWTP STM 1/02 PENDING REIMB	17000.00		0.00	17000.00	0.00
CEMETERY WAGES & EXP	3694.00		3371.00	323.00	0.00
MAJOR IMPROV-CEMETERIES	418.99		0.00	0.00	418.99
BD OF HEALTH SALARIES	1986.00		1986.00	0.00	0.00
SEPTIC SYSTEM INSP FEES	2250.00		1675.00	575.00	0.00
BD OF HEALTH EXPENSE	5501.00		3697.23	1803.77	0.00
SHARED HEALTH AGENT	8211.00		8211.00	0.00	0.00
PLUMBING INSPECTION FEES	3000.00	1788.00	4788.00	0.00	0.00
ANIMAL INSPECTOR	1500.00		1285.65	214.35	0.00
COUNCIL ON AGING	10542.00	2500.00	12222.41	819.59	0.00
SR CTR DESIGN	40000.00		500.00	0.00	39500.00
USE OF BERNARDSTON SR CTR	0.00	2000.00	2000.00	0.00	0.00
SOLDIERS RELIEF	2500.00		0.00	2500.00	0.00
DICKINSON LIBRARY WAGES	72889.00		71349.67	1539.33	0.00
DICKINSON LIBRARY EXP	30100.00		28746.21	1353.79	0.00
NFLD FARMS LIBRARY	500.00		500.00	0.00	0.00
LIB MOLD PREVENTION	478.26		478.26	0.00	0.00
LIB CLIMATE CONTROL	6680.00	-2000.00	0.00	0.00	4680.00
LIBRARY CHILDREN'S ROOM	2701.35	-1000.00	1701.35	0.00	0.00
LIBRARY ELECTRICAL SYSTEM	2284.00		405.00	0.00	1879.00
LIBRARY ACCESS DESIGN	0.00	19595.00	19595.00	0.00	0.00
LIBRARY ASBESTOS	0.00	7405.00	5360.00	0.00	2045.00
RECREATION COMM	8090.00		5756.00	2334.00	0.00
RECREATION PROGRAM DIRECTOR	3186.00		2212.34	973.66	0.00
MAINT ATHLETIC FIELD	2000.00		91.82	1908.18	0.00
ATHLETIC FIELD DRAINAGE	627.19		0.00	0.00	627.19
HISTORICAL COMMISSION	400.00		391.54	8.46	0.00
MEMORIAL DAY	1250.00		1185.60	64.40	0.00
ALEXANDER HALL	340.00		240.00	100.00	0.00
MATURING DEBT- PRIN	217859.00		217859.00	0.00	0.00
INT ON LONG TERM DEBT	109777.00		109777.00	0.00	0.00
INT ON SHORT TERM DEBT	3000.00		0.00	3000.00	0.00
STATE ASSESSMENTS	4274.00		4482.00	-208.00	0.00
FRCOG ASSESSMENT	24488.00		24487.56	0.44	0.00
VETERANS DISTRICT	4429.00		4429.00	0.00	0.00
COUNTY RETIREMENT	88276.00		88276.00	0.00	0.00
WORKERS COMP INSURANCE	7500.00		6607.84	892.16	0.00
UNEMPLOYMENT	3000.00	2000.00	4558.94	441.06	0.00
HEALTH INSURANCE	113336.00	6000.00	106059.62	13276.38	0.00
LIFE INSURANCE	1500.00		1475.24	24.76	0.00
MEDICARE/FICA	20000.00		17954.69	2045.31	0.00
OTHER INSURANCE	45904.00	11500.00	53434.00	3970.00	0.00
TRSF TO NEW YEAR SPEC ARTS	0.00	8000.00	0.00	8000.00	0.00
TRSF TO STABILIZATION	0.00		0.00	0.00	0.00
TOTALS	5902730.83	82831.94	5324547.53	229905.96	431109.28

note: FVRS Bldg Proj, Trsf to new yr spec arts
close to reserves

DETAILED EXPENDITURES (SELECTED ACCOUNTS)

SELECTMEN EXPENSE		TOTAL SPENT
Wages, PT	531	
Telephone	1830	
Meetings & Seminars	0	
Advertising	1370	
Postage	945	
Other Purchased Services	636	
Office Supplies	1040	
Law Books	1722	
Other Supplies	297	
Mileage	0	
Dues & Memberships	691	
Bonds	100	
Employee Appreciation	0	9162
FINANCE COMMITTEE EXPENSE		
Wages, PT	881	
Meetings & Seminars	60	
Other Supplies	24	
Dues & Memberships	125	1090
ACCOUNTANT EXPENSE		
Telephone	10	
Meetings & Seminars	325	
Postage	55	
Office Supplies	0	
Dues & Memberships	40	430
ASSESSORS EXPENSE		
Telephone	11	
Bookbinding	406	
Mapping	2500	
Meetings & Seminars	817	
Postage	219	
Other Purchased Services	10	
Registry of Deeds	261	
Computer support agreement	3500	
Office Supplies	1574	
Valuation List	136	
Other Supplies	160	
Mileage	518	
Dues & Memberships	120	10232
TREASURERS EXPENSE		
Telephone	17	
Postage	1310	
Other Purchased Services	0	
Bank Service Charges	154	
Office Supplies	944	
Dues & Memberships	50	
Bonds	245	
Other Charges	0	2720

TAX COLLECTORS EXPENSE		
Telephone	5	
Meetings & Seminars	0	
Postage	1940	
Other Purchased Services	741	
Office Supplies	943	
Dues & Memberships	50	
Bonds	306	3985
TOWN CLERK EXPENSE		
Telephone	41	
Meetings & Seminars	10	
Postage	173	
Other Purchased Services	61	
Office Supplies	850	
Mileage	0	
Dues & Memberships	35	
Bonds	100	1270
CONSERVATION COMMISSION		
Wages, PT	361	
Meetings & Seminars	135	
Advertising	40	
Postage	12	
Other Supplies	90	
Mileage	39	
Dues & Memberships	60	737
PLANNING BOARD		
Wages, PT	41	
Advertising	259	
Postage	20	
Other Purchased Services	106	
Office Supplies	144	
Dues & Memberships	60	630
ZONING/APPEALS BOARD		
Wages, PT	560	
Advertising	162	
Postage	48	
Office Supplies	162	
Dues & Memberships	0	932
TOWN HALL MAINTENANCE		
Electricity	4599	
Water	640	
Repairs & Maintenance	4178	
Rubbish Removal	1200	
Other Purchased Services	453	
Fuel Oil	5330	
Propane Gas	623	
Supplies	1169	18192

POLICE OPERATING EXPENSE		
Telephone	1072	
Cruiser Repair & Maint	4703	
Professional Training	0	
Meetings & Seminars	600	
Postage	376	
Other Purchased Services	3071	
Gasoline	5479	
Office Supplies	1435	
Uniforms & Equipment	2825	
Other Supplies	1713	
Dues & Memberships	575	21849
FIRE DEPT OPERATING EXPENSE		
Telephone	380	
Postage	74	
Other Purchased Services	3045	
Gasoline	346	
Diesel	724	
Other Supplies	5796	
Dues & Memberships	255	
Other Charges	0	10620
MAINT FIRE STATION		
Electricity	2883	
Water	373	
Other Purchased Services	1040	
Fuel Oil	4037	
Other Supplies	810	9143
EMERGENCY MEDICAL TECHNICIANS		
Vehicle Repair & Maintenanc	614	
Professional Training	195	
Other Purchased Services	106	
Gasoline	33	
Medical Supplies	1711	
Other Supplies	83	
Dues & Memberships	75	
Other Charges	540	3357
BUILDING INSPECTOR EXPENSE		
Telephone	3	
Alternate Inspector	138	
Postage	76	
Other Purchased Services	0	
Office Supplies	0	
Mileage	979	
Dues & Memberships	0	1196

HIGHWAY SUPT EXPENSE		
Telephone	777	
Postage	1	
Other Purchased Services	539	
Uniform Service	2815	
FRCOG Purchasing Program	1820	
Other Supplies	105	6057
HIGHWAYS, BRIDGES & RAILS		
Electricity	360	
Engineering	0	
Other Purchased Services	104032	
Materials & Supplies	18865	123257
MACHINERY MAINTENANCE		
Purchased Services	15922	
Gasoline	230	
Diesel	16120	
Parts & Supplies	41017	73289
MAINT HIGHWAY GARAGE		
Electricity	2766	
Repairs & Maintenance	648	
Other Purchased Services	925	
Fuel Oil	838	
Supplies	236	5413
WASTE DISPOSAL		
Wages	19270	
Electricity	1214	
Hazardous Waste Collection	1190	
Metal & Bulky Waste	5559	
Tipping Fees	51696	
Trucking Fees	37155	
Other Purchased Services	1230	
Supplies	2271	119585
OP & MAINT SEWER PLANT		
Electricity	9463	
Water	359	
Telephone	667	
Repairs & Maintenance	1525	
Professional & Technical	0	
Lab Testing	1328	
Meetings & Seminars	68	
Sludge Removal	11437	
Collection System O&M	1315	
Other Purchased Services	1829	
Supplies	10469	
Chemicals	4029	
Mileage	0	
Other Charges	175	42664

BOARD OF HEALTH EXPENSE

Wages, PT	3076	
Telephone	0	
Meetings & Seminars	15	
Advertising & Postage	54	
Other Inspections	0	
Office Supplies	129	
Other Supplies	333	
Dues & Memberships	90	3697

COUNCIL ON AGING

Telephone	0	
Meetings & Seminars	162	
Postage	53	
Purchased Services	0	
Director Salary	9712	
Wages, PT	2064	
Supplies	56	
Dues & Memberships	50	
Mileage	126	12223

DICKINSON LIBRARY EXPENSE

Electricity	3238	
Water	323	
Telephone	557	
Repairs & Maintenance	156	
Meetings & Seminars	0	
Postage	216	
Fuel Oil	3515	
Office Supplies	1009	
Custodial Supplies	138	
Maintenance Supplies	148	
Library Materials	19071	
Mileage	375	
Other Charges	0	28746

RECREATION COMMISSION

Wages	1434	
Other Purchased Services	2798	
Supplies	1524	5756

RECREATION REVOLVING FUND

Dance	100	
Field Trip	695	
Tennis	155	
Soccer	930	
Basketball	500	
Playground	254	
Softball/Baseball	2181	
Teen Theatre	669	
Youth Adventure	1028	6512

Respectfully Submitted
Deborah M. Mero
Town Accountant

